Data Migration Scope for Arbor

As a part of
Data Migration to Bromcom MIS
v1.2

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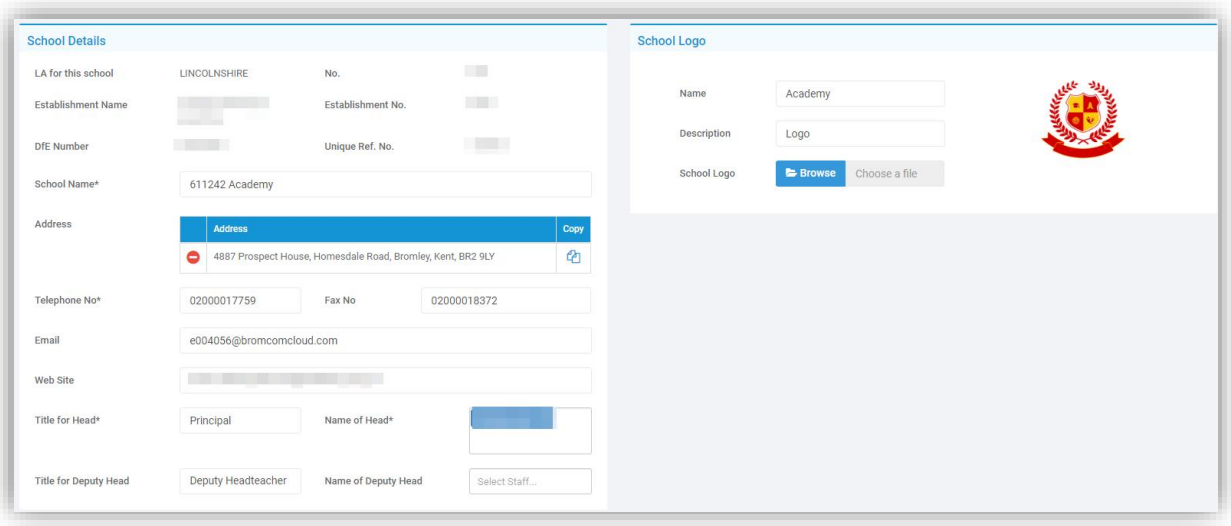
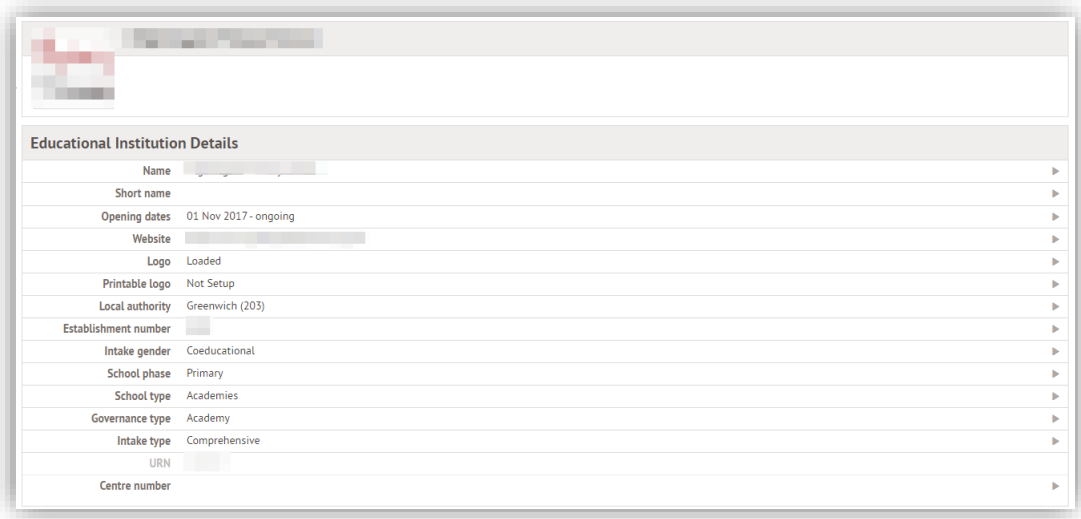
1.1 Student Characteristics

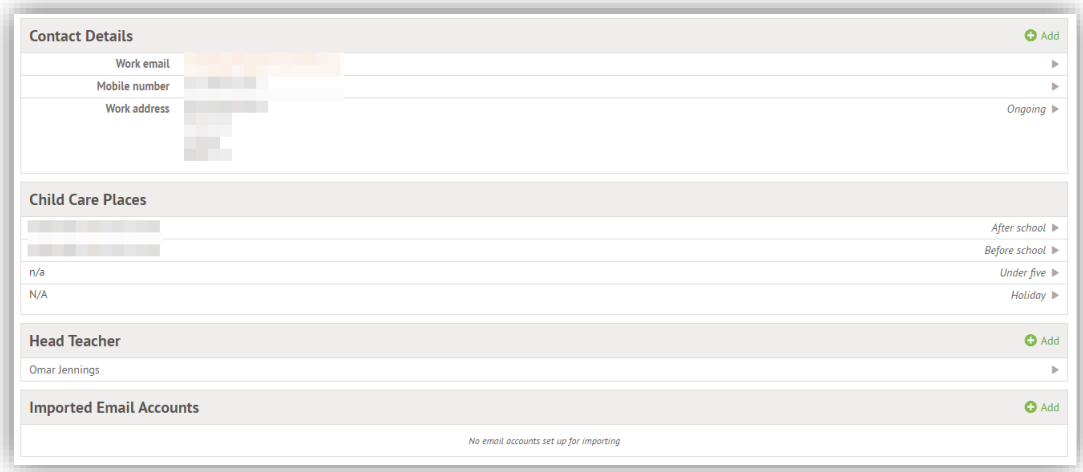
Items: School name, LEA number, DFE, School Phase, Governance, Census type, Intake type, Intake gender, Phone number, Email, Website, URN.

Path (MIS): Config > Administration > Core details.



Path (Arbor): School > School details.

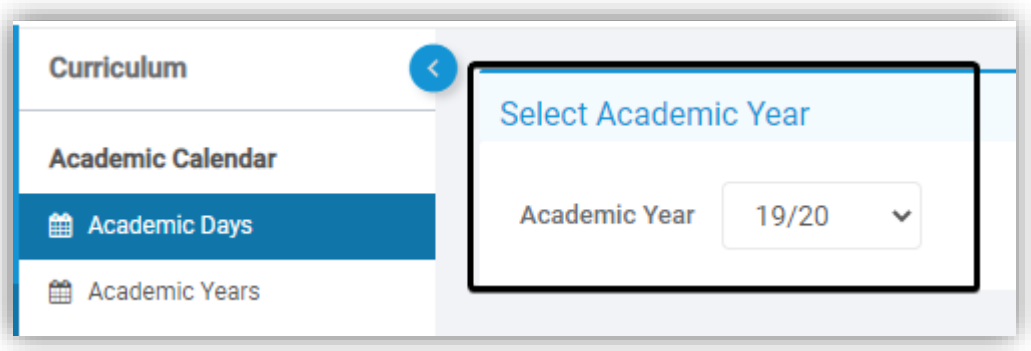




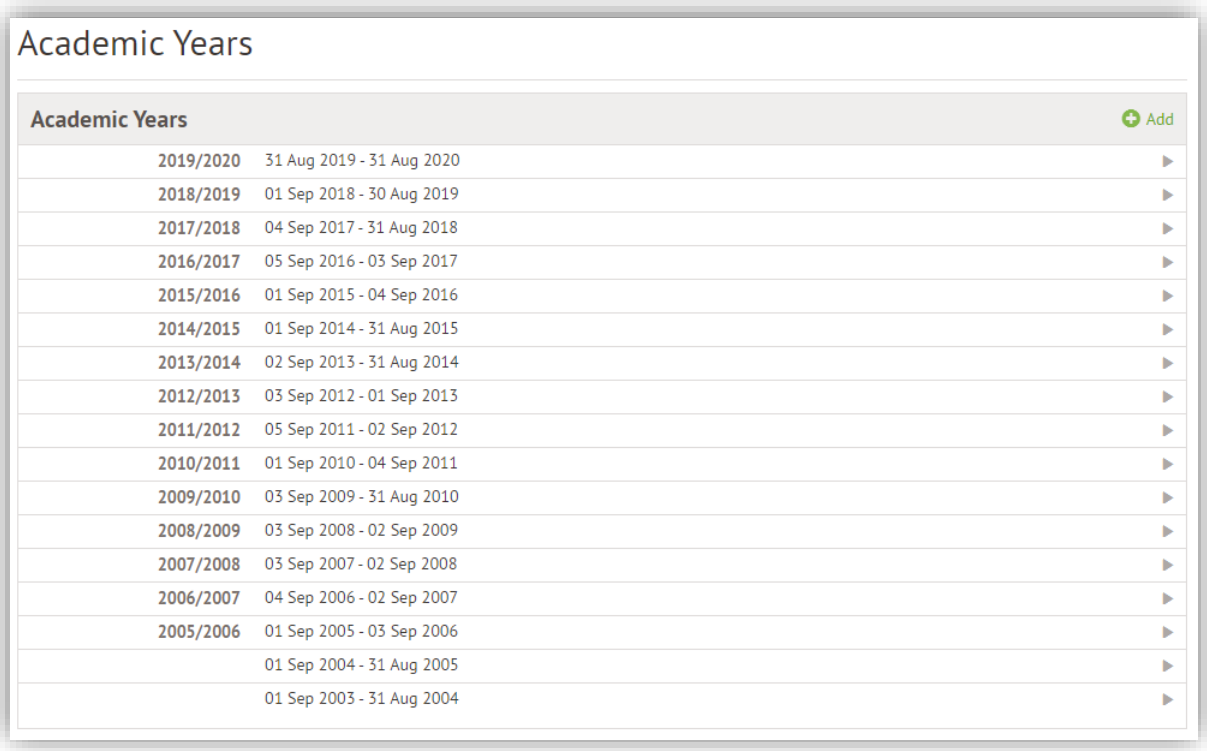
2.1 Academic Years

Items: Year ID, Name, Start date, End data.

Path (MIS): Config > Curriculum > Academic days > Select academic year.

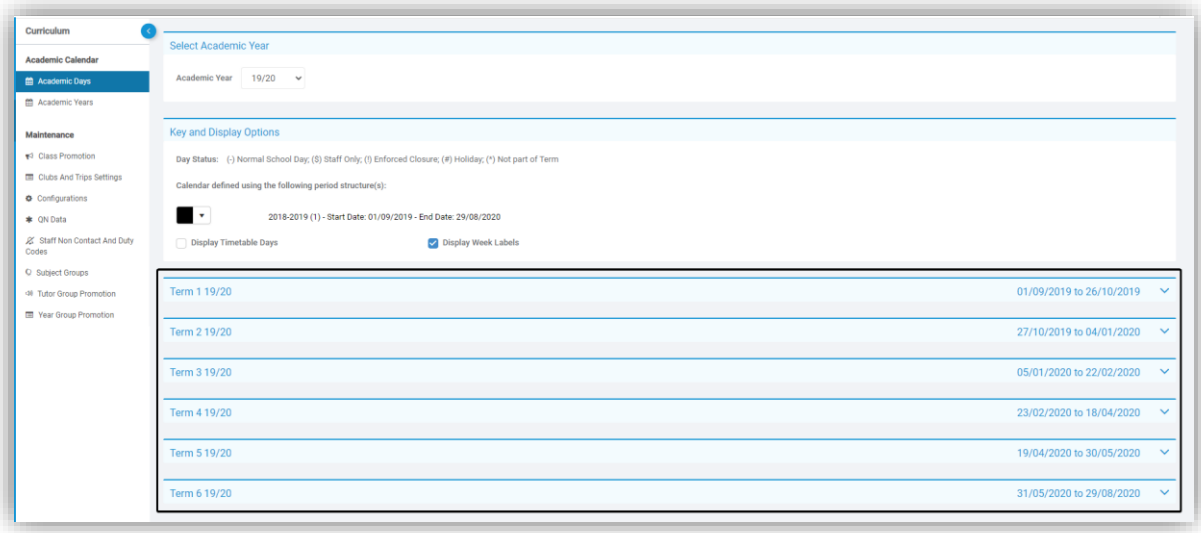


Path (Arbor): School > School structure > Academic years.

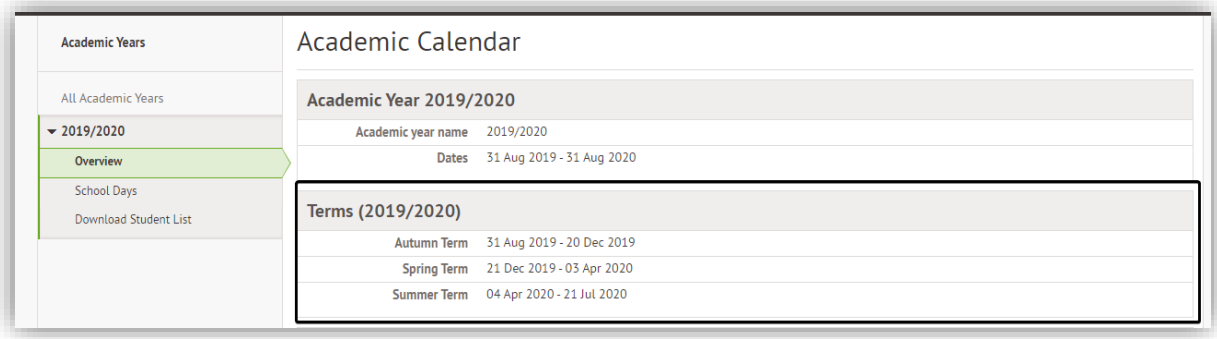


2.2 Terms

Items: Year ID, Start date, End date, Term ID, Term name.
Path (MIS): Config > Curriculum > Academic days.



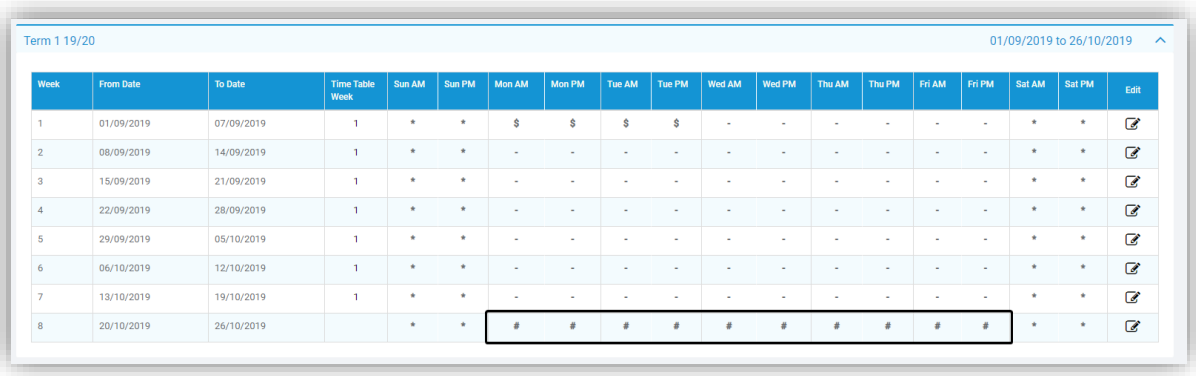
Path (Arbor): School > School structure > Academic years > Select year.



2.3 Holidays

Items: Holiday Type, Holiday Name, Start Date, End Date.

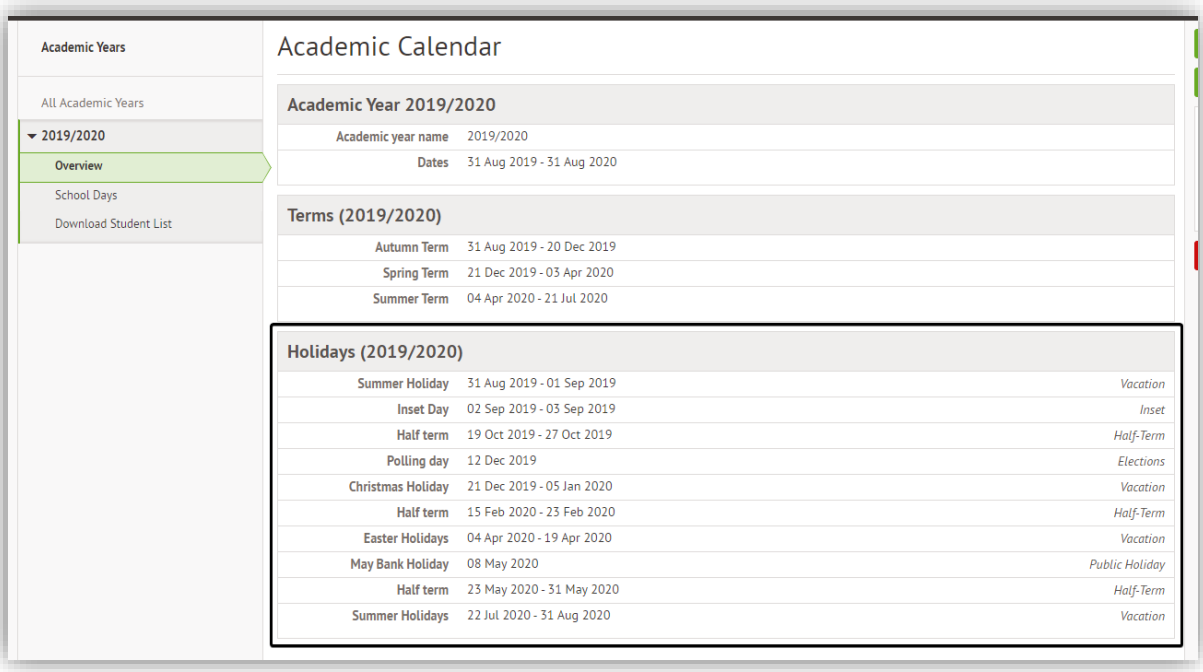
Path (MIS): Config > Curriculum > Academic days > See items marked with "#".



Term 1 19/20 — 01/09/2019 to 26/10/2019

Week	From Date	To Date	Time Table Week	Sun AM	Sun PM	Mon AM	Mon PM	Tue AM	Tue PM	Wed AM	Wed PM	Thu AM	Thu PM	Fri AM	Fri PM	Sat AM	Sat PM	Edit
1	01/09/2019	07/09/2019	1	*	*	$	$	$	$	-	-	-	-	-	-	*	*	
2	08/09/2019	14/09/2019	1	*	*	-	-	-	-	-	-	-	-	-	-	*	*	
3	15/09/2019	21/09/2019	1	*	*	-	-	-	-	-	-	-	-	-	-	*	*	
4	22/09/2019	28/09/2019	1	*	*	-	-	-	-	-	-	-	-	-	-	*	*	
5	29/09/2019	05/10/2019	1	*	*	-	-	-	-	-	-	-	-	-	-	*	*	
6	06/10/2019	12/10/2019	1	*	*	-	-	-	-	-	-	-	-	-	-	*	*	
7	13/10/2019	19/10/2019	1	*	*	-	-	-	-	-	-	-	-	-	-	*	*	
8	20/10/2019	26/10/2019		*	*	#	#	#	#	#	#	#	#	#	#	*	*	

Path (Arbor): School > School structure > Academic years > Select year.



Academic Years

All Academic Years

2019/2020

Overview

School Days

Download Student List

Academic Calendar

Academic Year 2019/2020

Academic year name	2019/2020
Dates	31 Aug 2019 - 31 Aug 2020

Terms (2019/2020)

Autumn Term	31 Aug 2019 - 20 Dec 2019
Spring Term	21 Dec 2019 - 03 Apr 2020
Summer Term	04 Apr 2020 - 21 Jul 2020

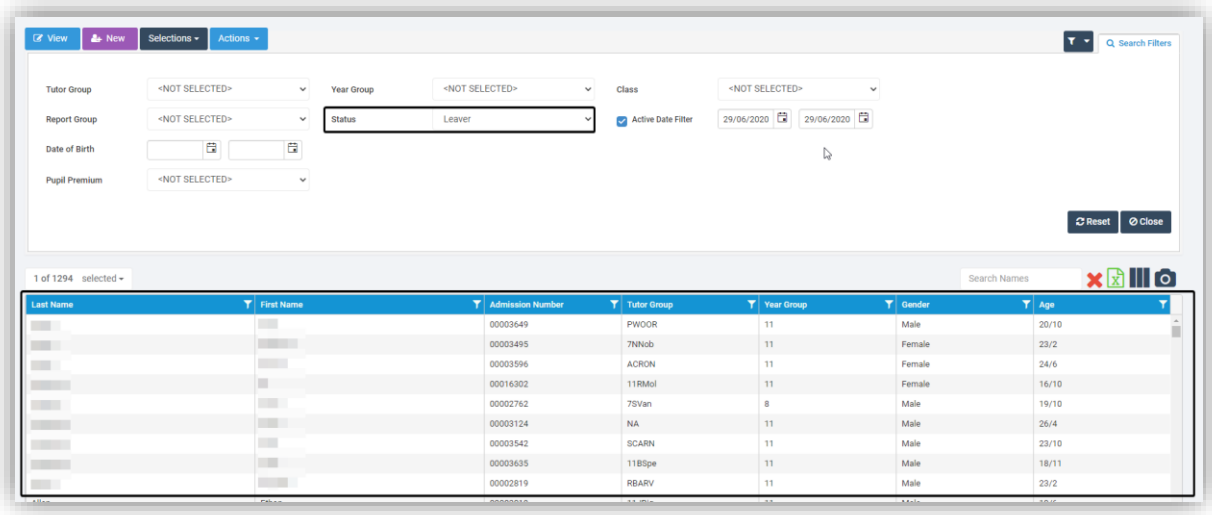
Holidays (2019/2020)

Summer Holiday	31 Aug 2019 - 01 Sep 2019	*Vacation*
Inset Day	02 Sep 2019 - 03 Sep 2019	*Inset*
Half term	19 Oct 2019 - 27 Oct 2019	*Half-Term*
Polling day	12 Dec 2019	*Elections*
Christmas Holiday	21 Dec 2019 - 05 Jan 2020	*Vacation*
Half term	15 Feb 2020 - 23 Feb 2020	*Half-Term*
Easter Holidays	04 Apr 2020 - 19 Apr 2020	*Vacation*
May Bank Holiday	08 May 2020	*Public Holiday*
Half term	23 May 2020 - 31 May 2020	*Half-Term*
Summer Holidays	22 Jul 2020 - 31 Aug 2020	*Vacation*

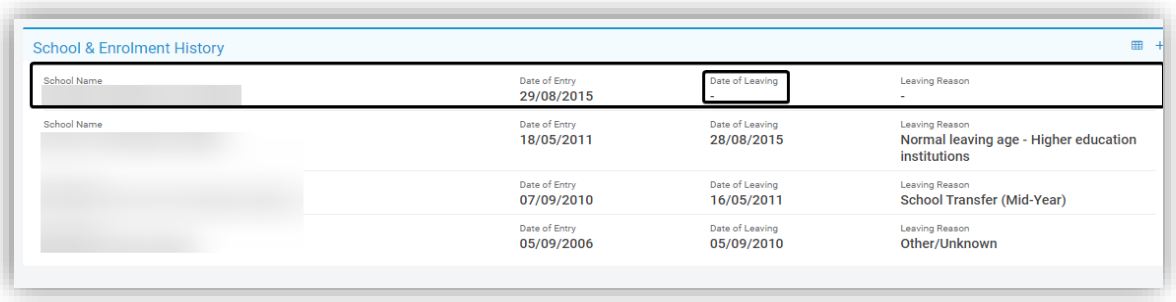
3.1 Student Roll

Items: Student ID, Enrolment status (former / current), Start date, End date.

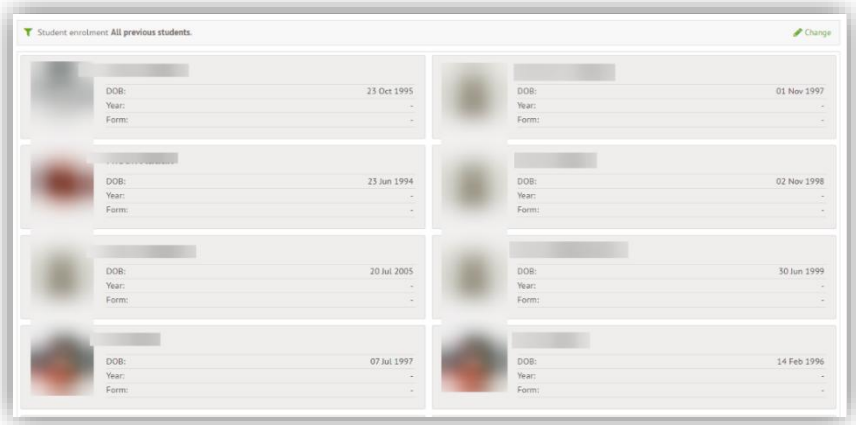
Path-1 (MIS): Students > Search filters > Status > Select status > List of students is now that roll type.



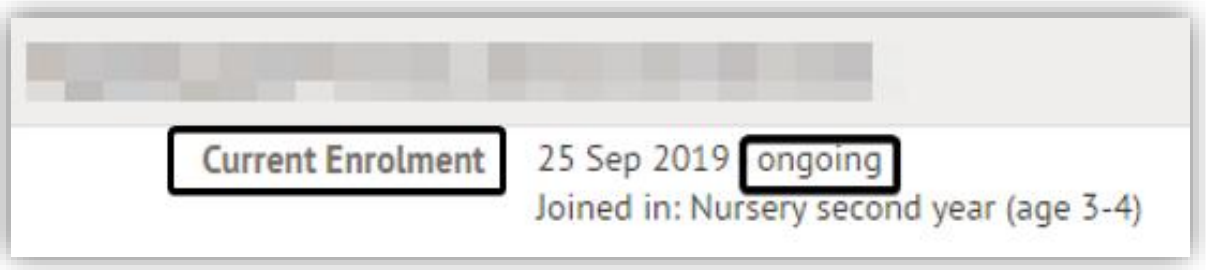
Path-2 (MIS): Students > Select student > Enrolment > Current school > See date of leaving > If blank they are current, if past date they are former.



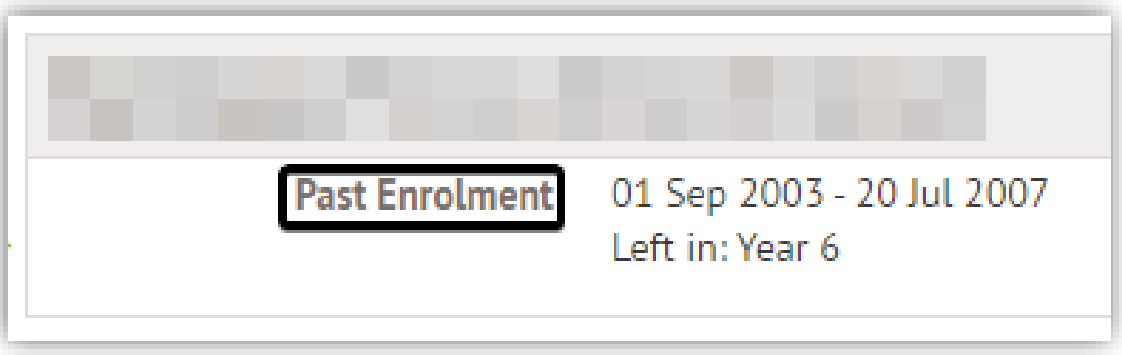
Path-1 (Arbor): Students > All students > Browse students > “Change” > “All current students” / “All previous students”.



Path-2 (Arbor): Students > All students > Browse students > Select student > Enrolment > See "[test school] enrolment"
Current:



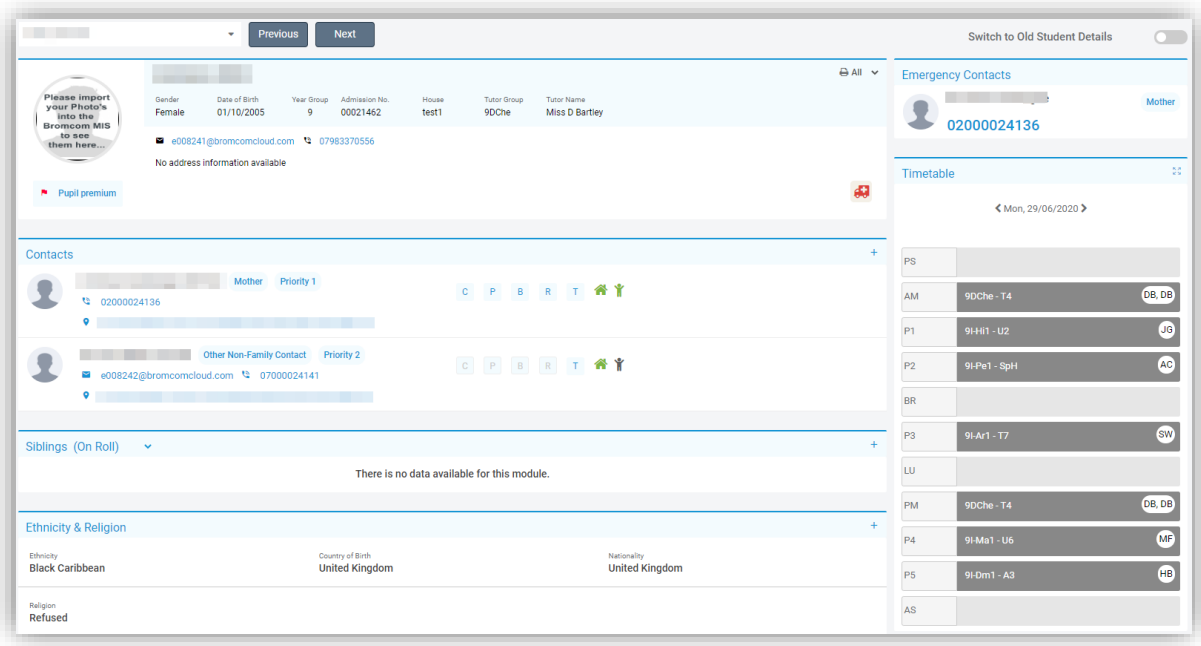
Past:



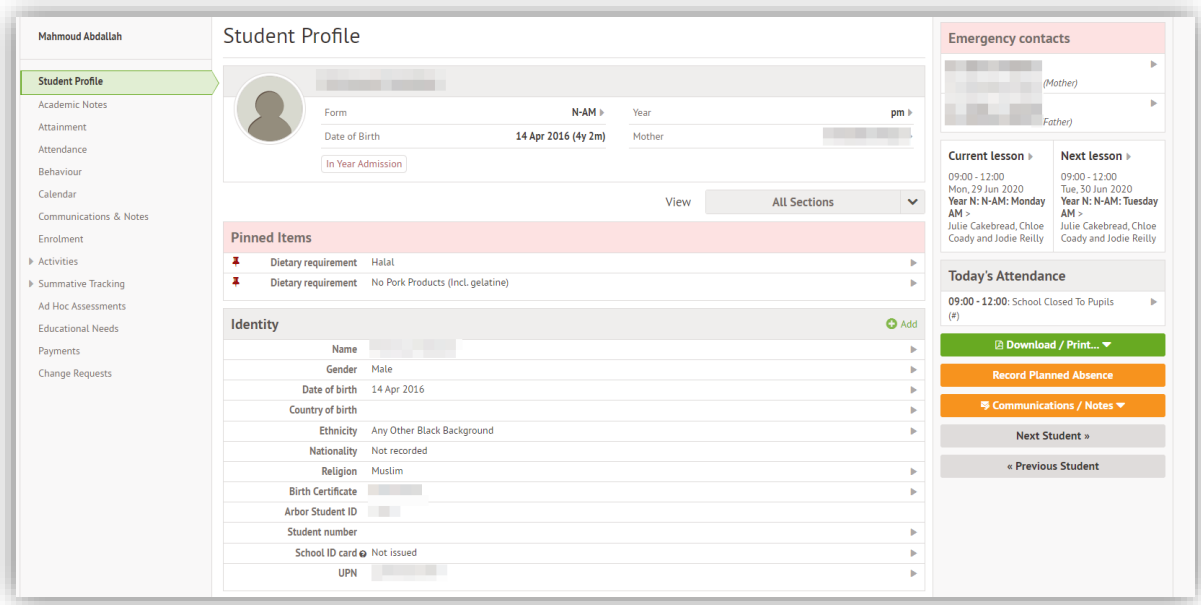
3.2 Student Basic

Items: Student reference, UPN, Roll type, Date of birth, Preferred first name, Legal first name, Second name, Preferred last name, Legal last name, Gender, Roll status, Parental salutation, Parent address, Roll, Start date, End date, Student ID, currentClassId, currentClass, currentHouse, currentKeystage, currentyearGroup, ncYear, behaviour events and points.

Path (MIS): Students > Select student > Profile.



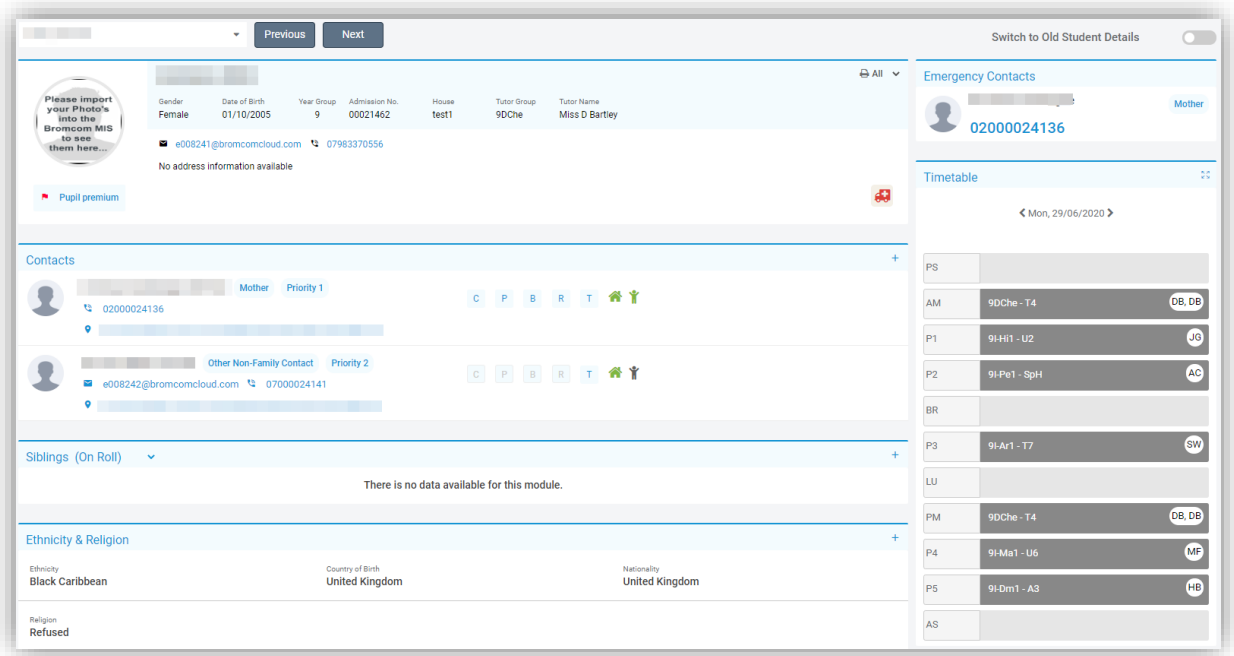
Path (Arbor): Students > All students > Browse students > Select student.

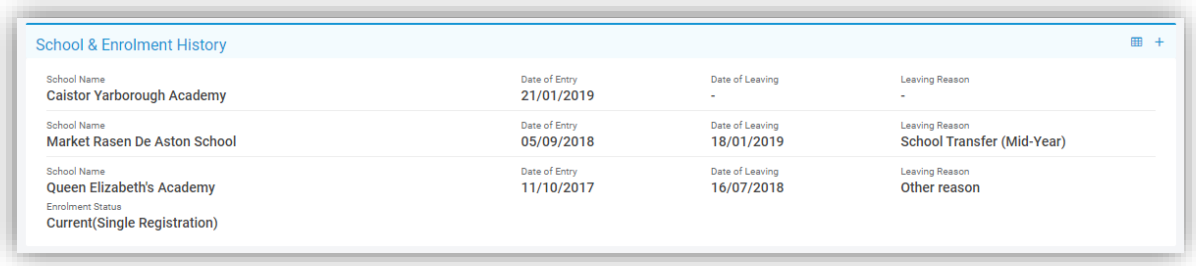


3.3 Student Detailed

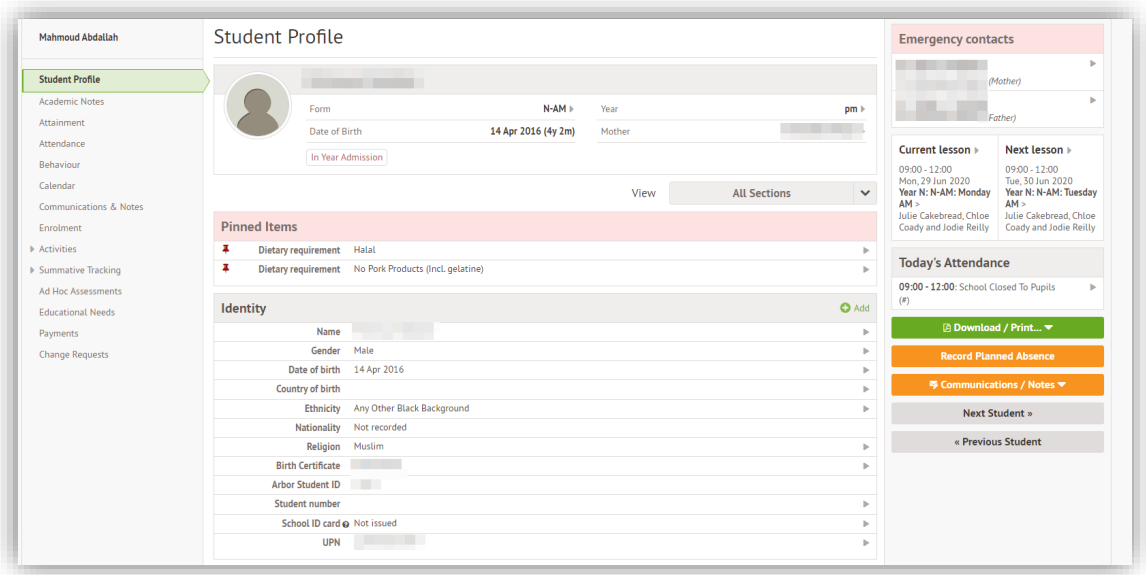
Items: Student ID, Start date, End date, Ethnicity code, Ethnicity description, Ethnicity category, Ethnicity source, English proficiency, English proficiency date, country of birth, country of birth code, religion, religion code, religion dfe code, service child, roll, home language, meal type, default meal type, default meal code, language, language code, gifted and talented.

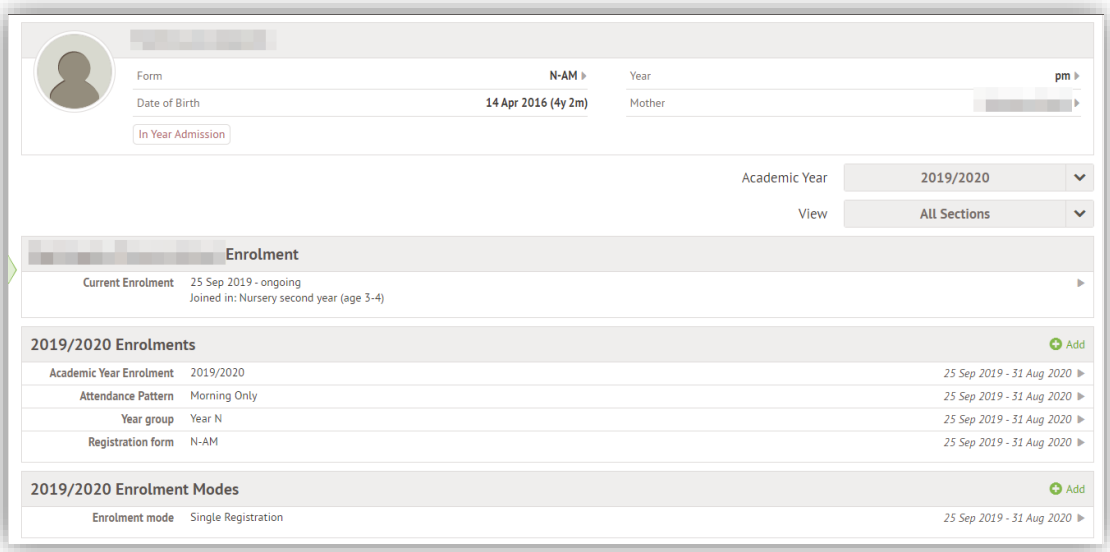
Path (MIS): Students > Select student > Profile / enrolment.





Path (Arbor): Students > All students > Browse students > Select student > Student profile/enrolment.

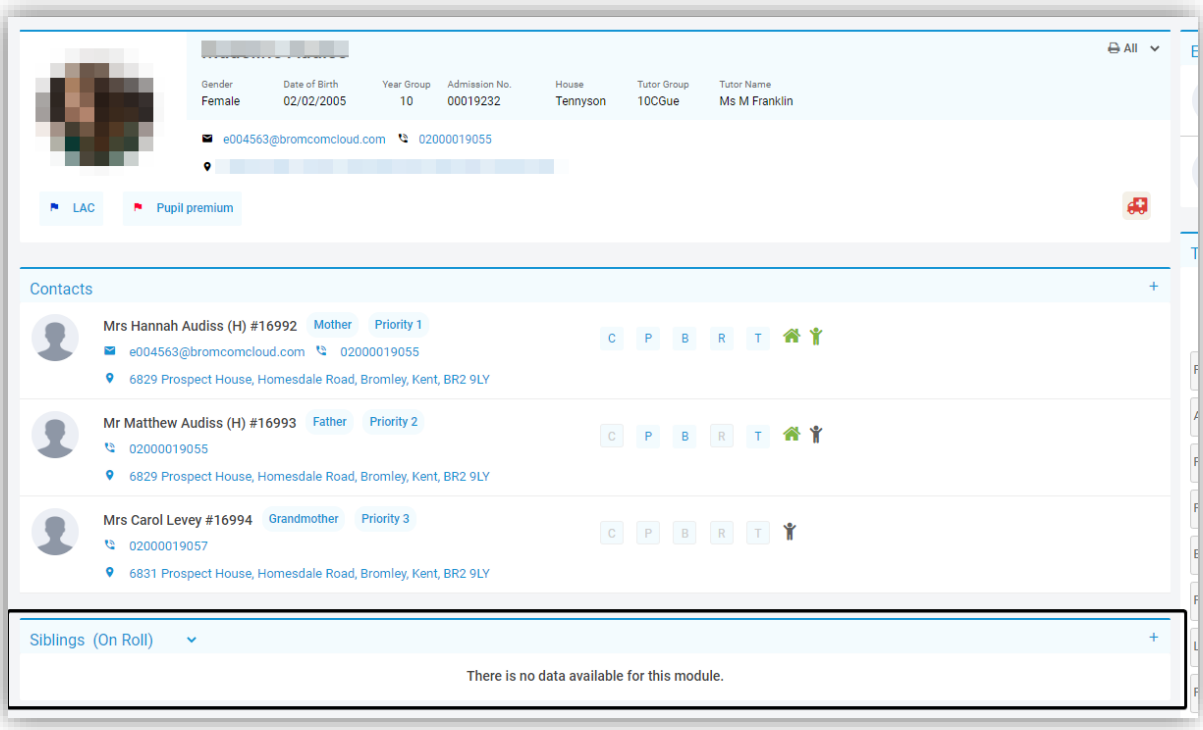




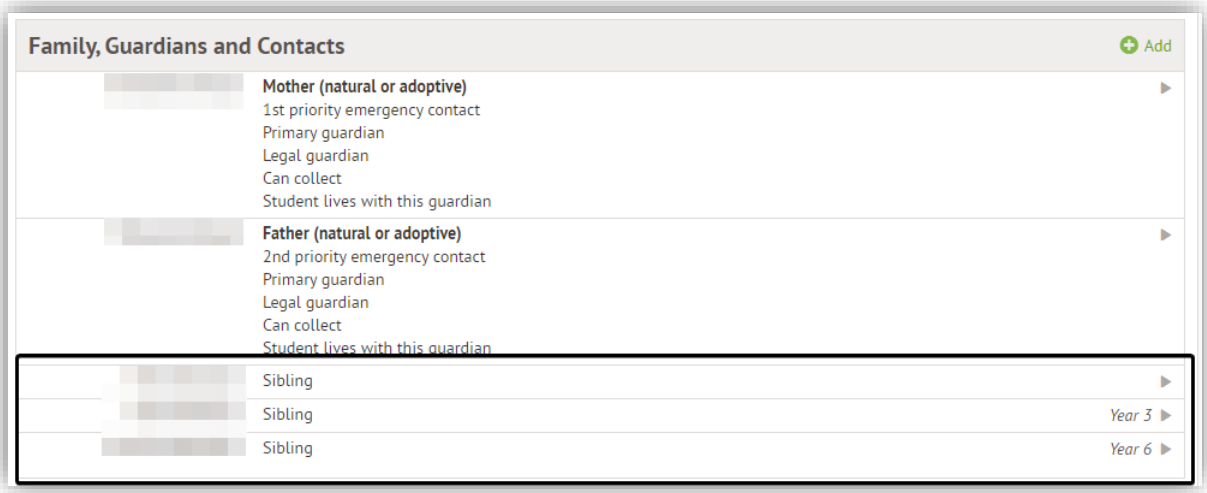
3.4 Student Siblings

Items: main student ID, student ID, Relationship.

Path (MIS): Students > Select student > Profile > Siblings.



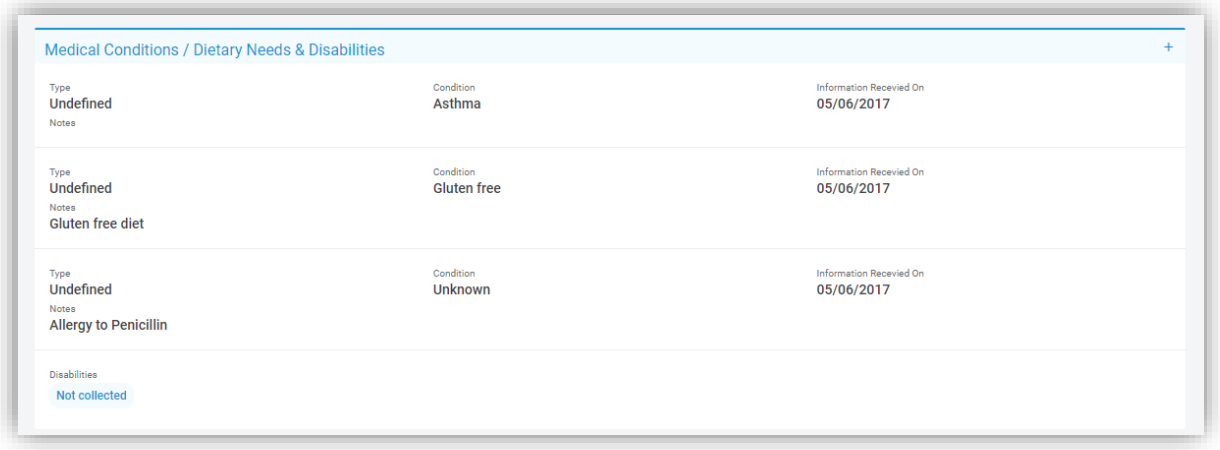
Path (Arbor): Students > All students > Browse students > Select student > Student profile > Family, Guardians and Contacts.



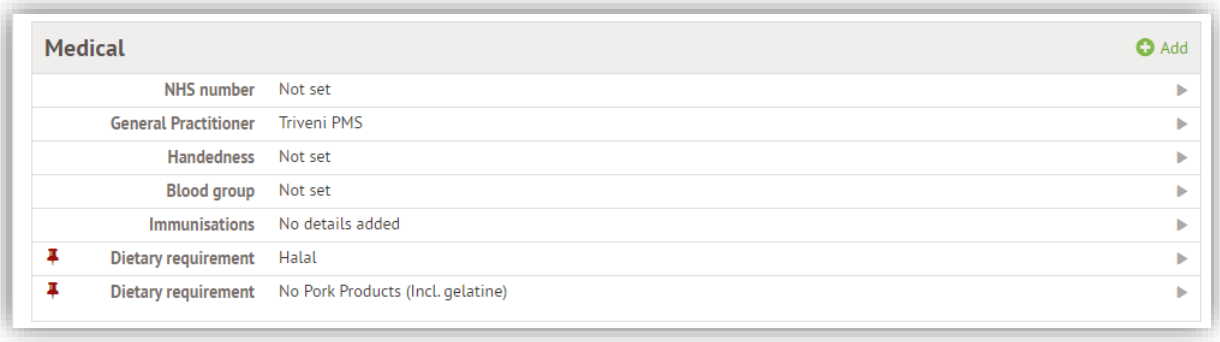
3.5 Student Medical Conditions

Items: student ID, Condition code, condition, notes.

Path (MIS): Students > Select student > Health background.



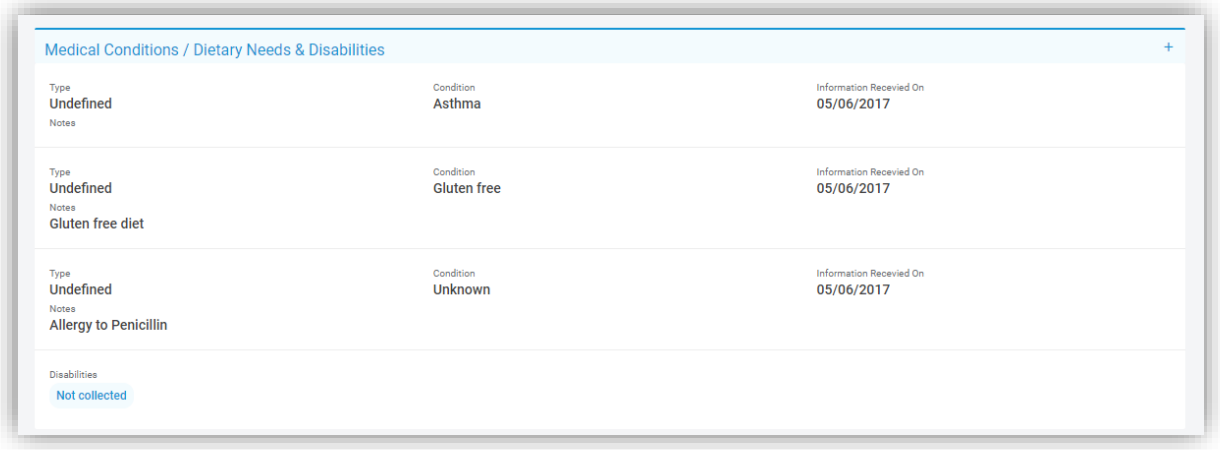
Path (Arbor): Students > All students > Browse students > Select student > Student profile > Medical.



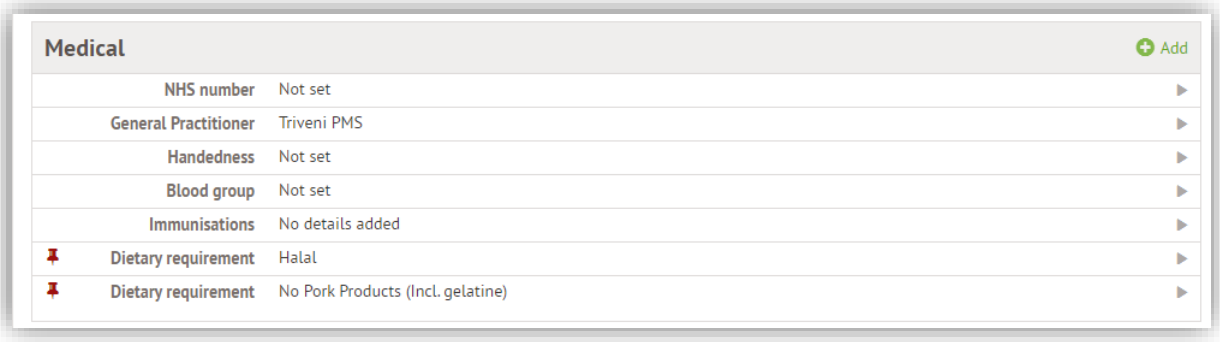
3.6 Student Disability

Items: student ID, disability code, description.

Path (MIS): Students > Select student > Health background.



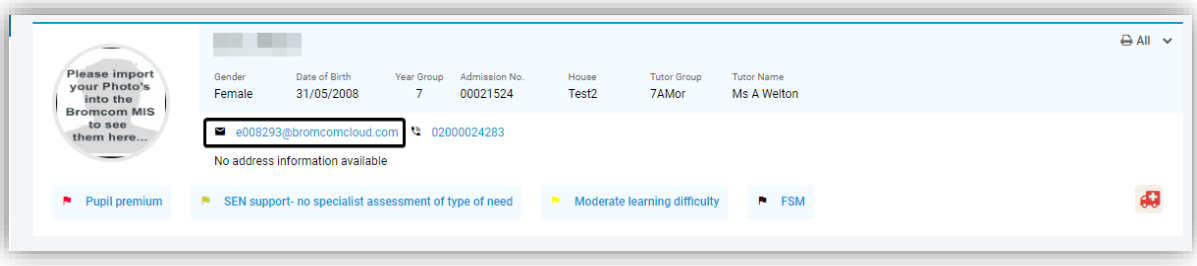
Path (Arbor): Students > All students > Browse students > Select student > Student profile > Medical.



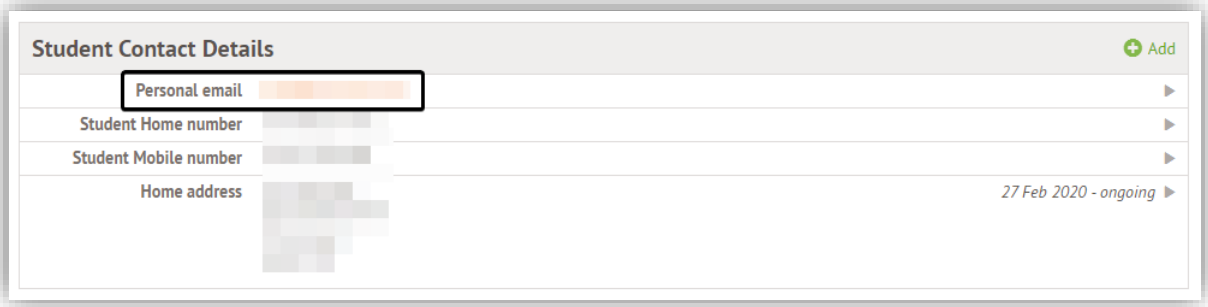
3.7 Student email

Items: Student ID, Email type, email address.

Path (MIS): Students > Select student > Profile.



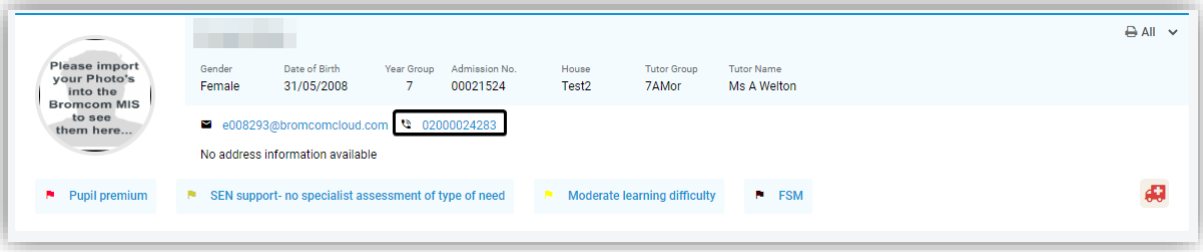
Path (Arbor): Students > All students > Browse students > Select student > Student profile > Student contact details.



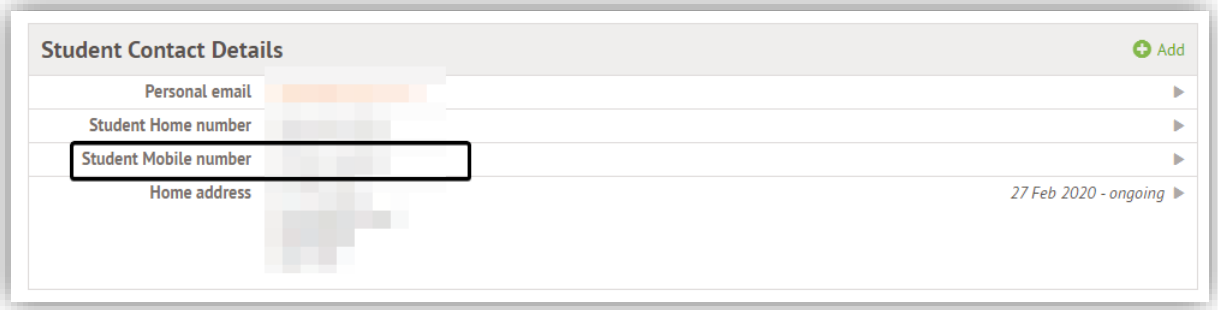
3.8 Student Phone

Items: Student ID, Number type, number, notes.

Path (MIS): Students > Select student > Profile.



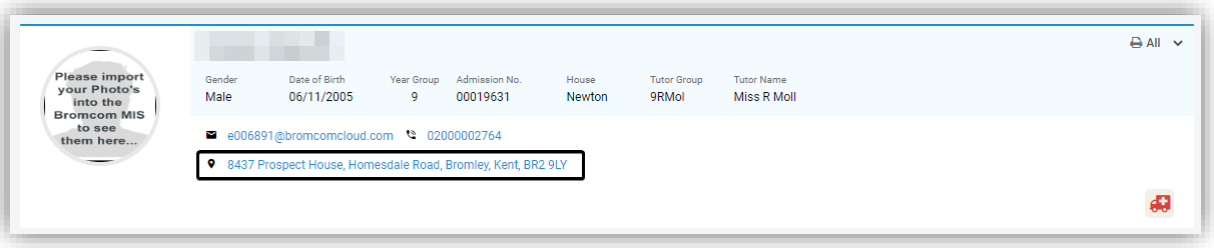
Path (Arbor): Students > All students > Browse students > Select student > Student profile > Student contact details.



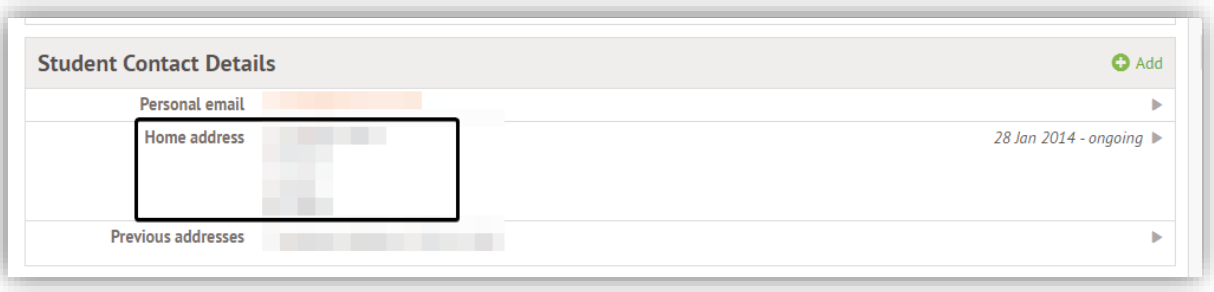
3.9 Student Address

Items: student id, address type, start date, end date, SAON, PAON, locality, street, town, postcode, UPRN, country.

Path (MIS): Students > Select student > Profile.



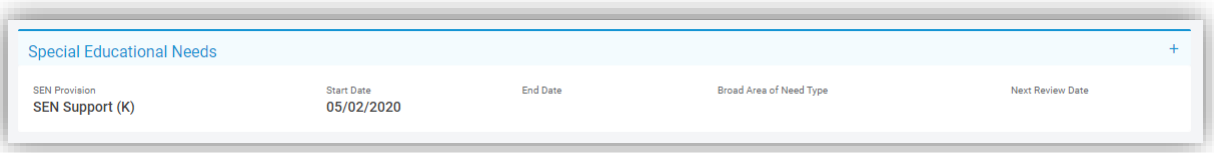
Path (Arbor): Students > All students > Browse students > Select student > Student profile > contact details.



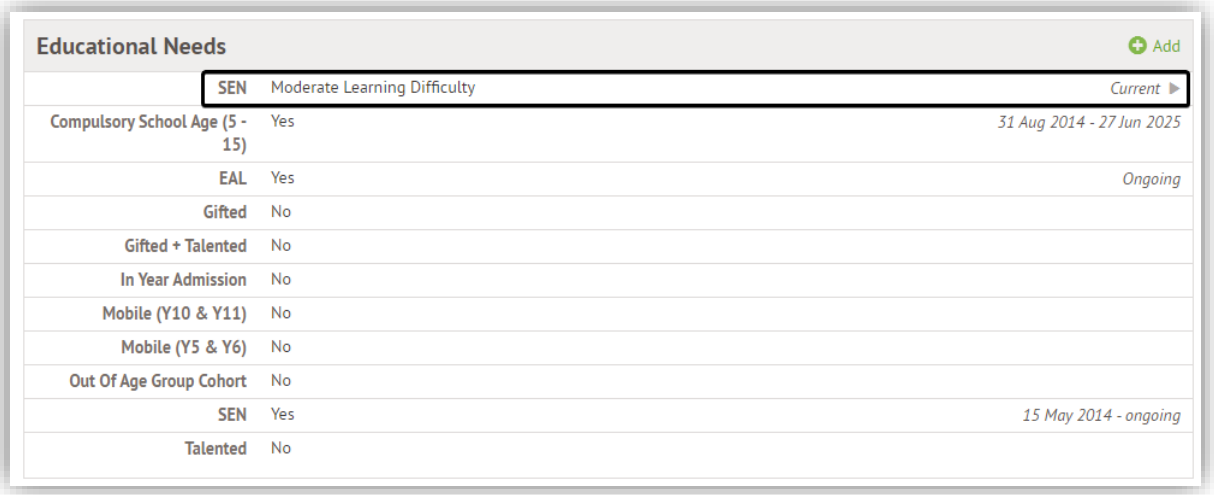
3.10 Student SEN

Items: Student ID, SEN stage, SEN name, SEN start date, SEN end date, Need code, Need, rank, start date, end date, description.

Path (MIS): Students > Select student > Profile > Special Educational Needs.



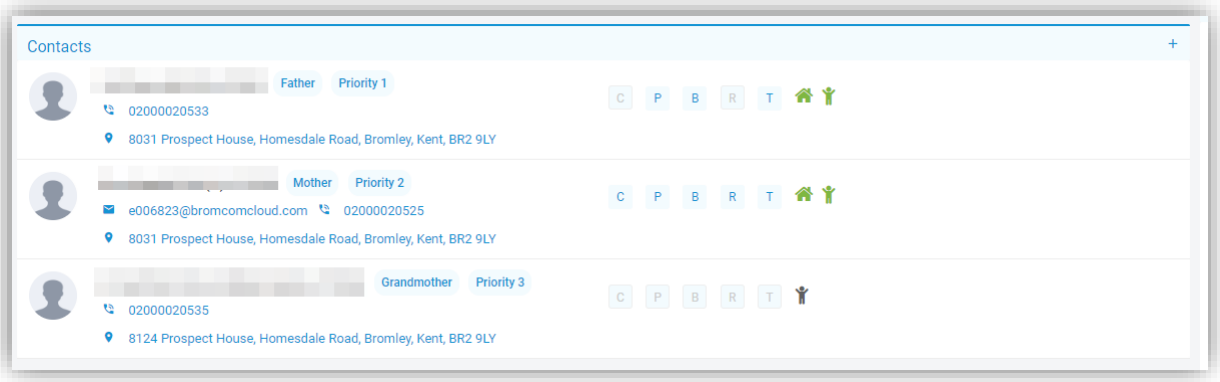
Path (Arbor): Students > All students > Browse students > Select student > Student profile > educational needs > SEN.



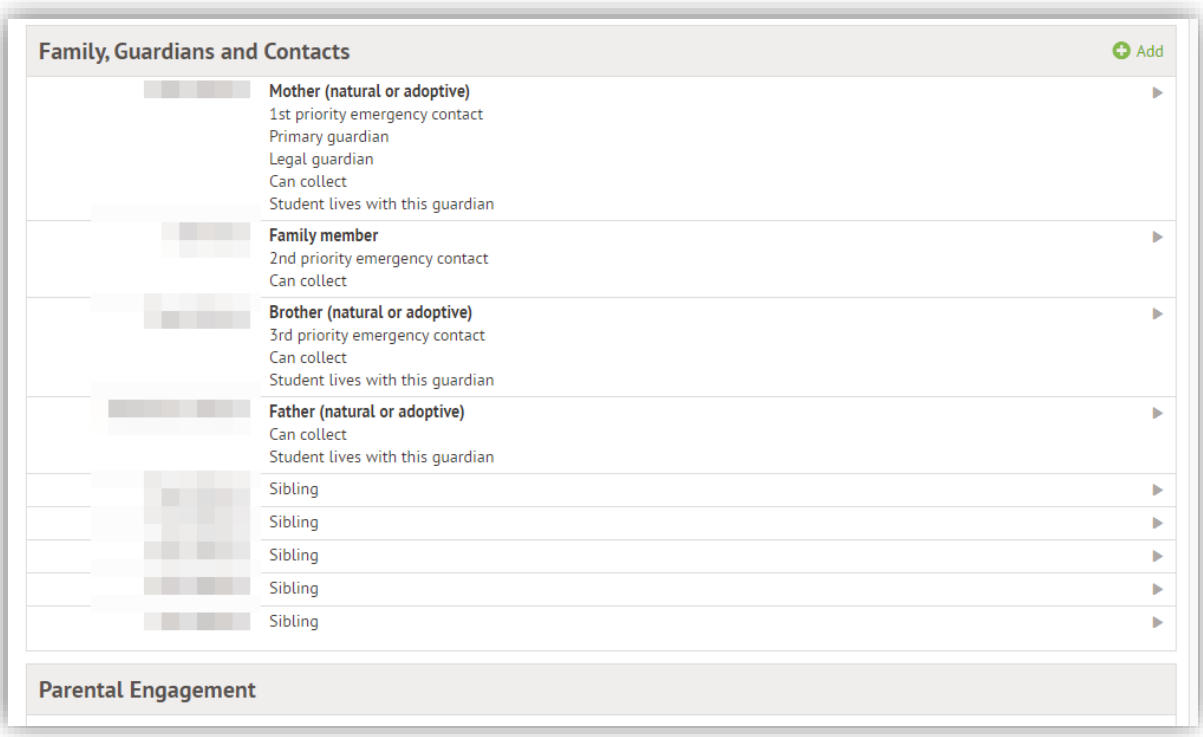
3.11 Student Contacts

Items: Entry ID, Entry type, Contact ID, legal first name, legal middle name, legal last name, parent responsibility, relationship, relationship code, national insurance number, date of birth, email type, email, is address as entry, gender, salutation, initials.

Path (MIS): Students > Select student > Profile > contacts.



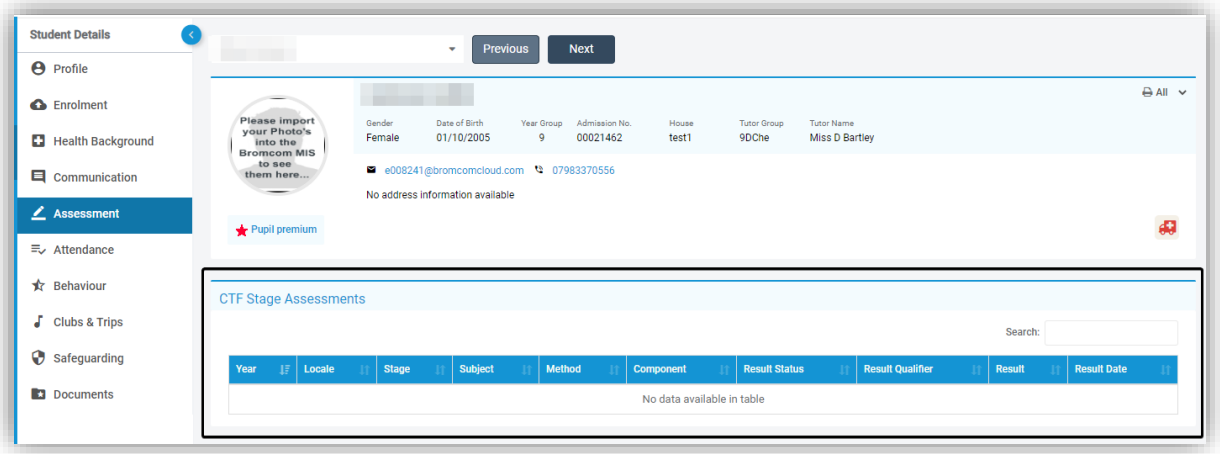
Path (Arbor): Students > All students > Browse students > Select student > Student profile > student family, guardians and contacts.



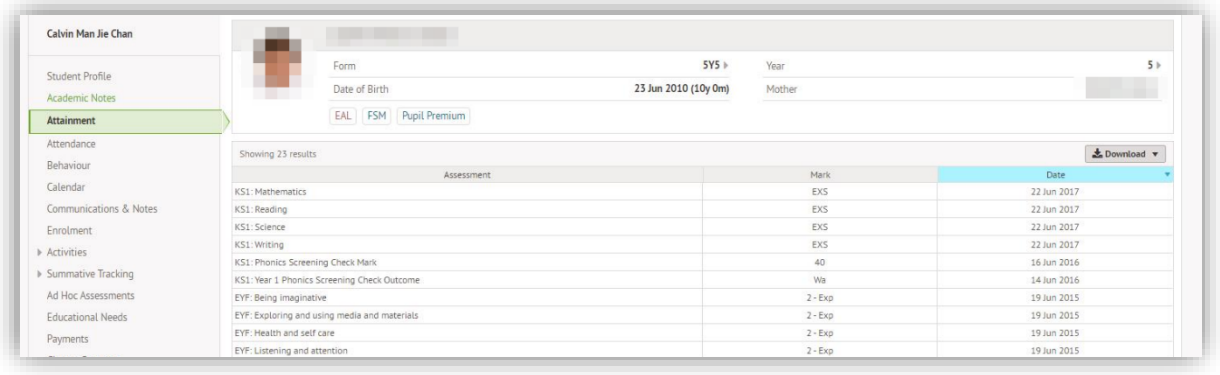
3.12 Student CTF Stage Assessment

Items: student ID, Stage assessment name, assessment date, result date, grades.

Path (MIS): Students > Select student > Profile > assessment > CTF stage assessments.



Path (Arbor): Students > All students > Browse students > Select student > attainment.



3.13 Student Parental Consents

Items: Student ID, consent Type, Name, requested on, granted on, ID.

3.14 Student School History

Items: Student ID, start date, end date, leaving reason, school name, LEA, establishment number, URN.

3.15 Student Enrolment History

Items: Student ID, enrolment, start date, end date.

3.16 Student Exclusions

Items: Student id, reason name, reason code, start date, end date.

3.17 Student in Care

Items: Student id, in care, stat date, end date.

3.18 Student Languages

Items: Student id, is native, is spoken at home, language type, language code, language name.

3.19 Student Transportation

Items: Student id, transportation method code, method name, notes.

3.20 Student Funding

Items: Student id, funding code, funding name, start date, end date.

3.21 Student Gifts

Items: Student id, gift code, gift name, start date, end date, notes.

3.22 Student Talents

Items: student ID, talent code, talent name, start date, end date.

3.23 Student EYPP

Items: student ID, EYPP reason, start date, end date.

3.24 Student Statuses

Items: student ID, traveller status, youth support agreement, hours setting, funding hours, extended hours, thirty hour code, looked after child.

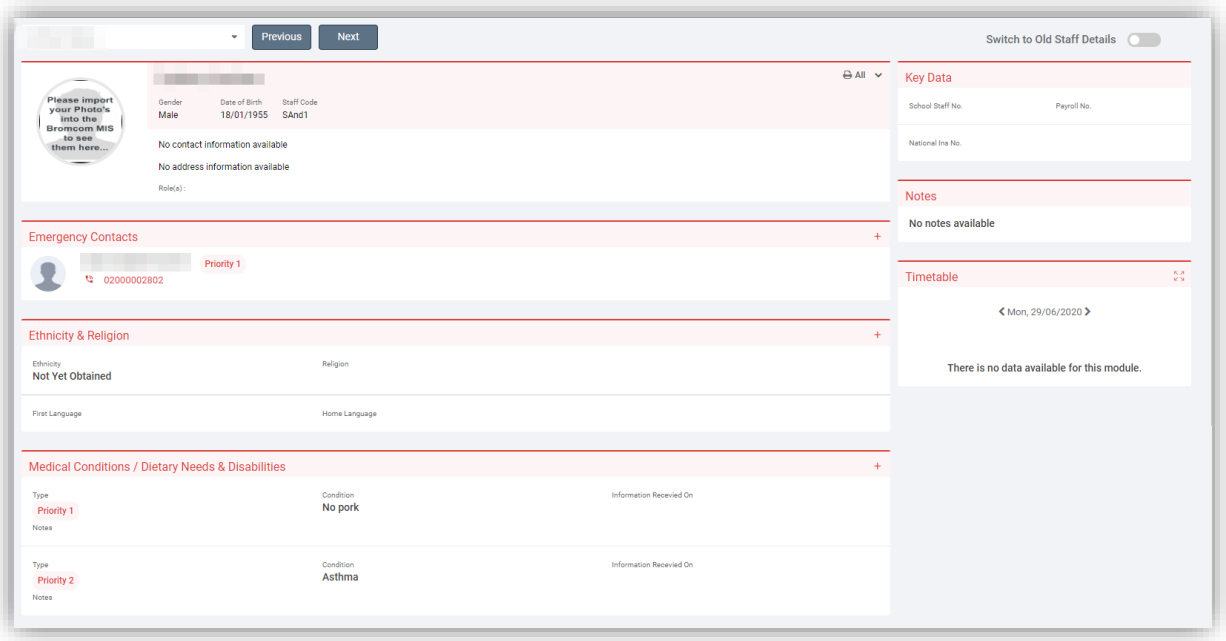
3.25 Student Ethnicity

Items: Student ID, ethnicity code, nationality code, nationality.

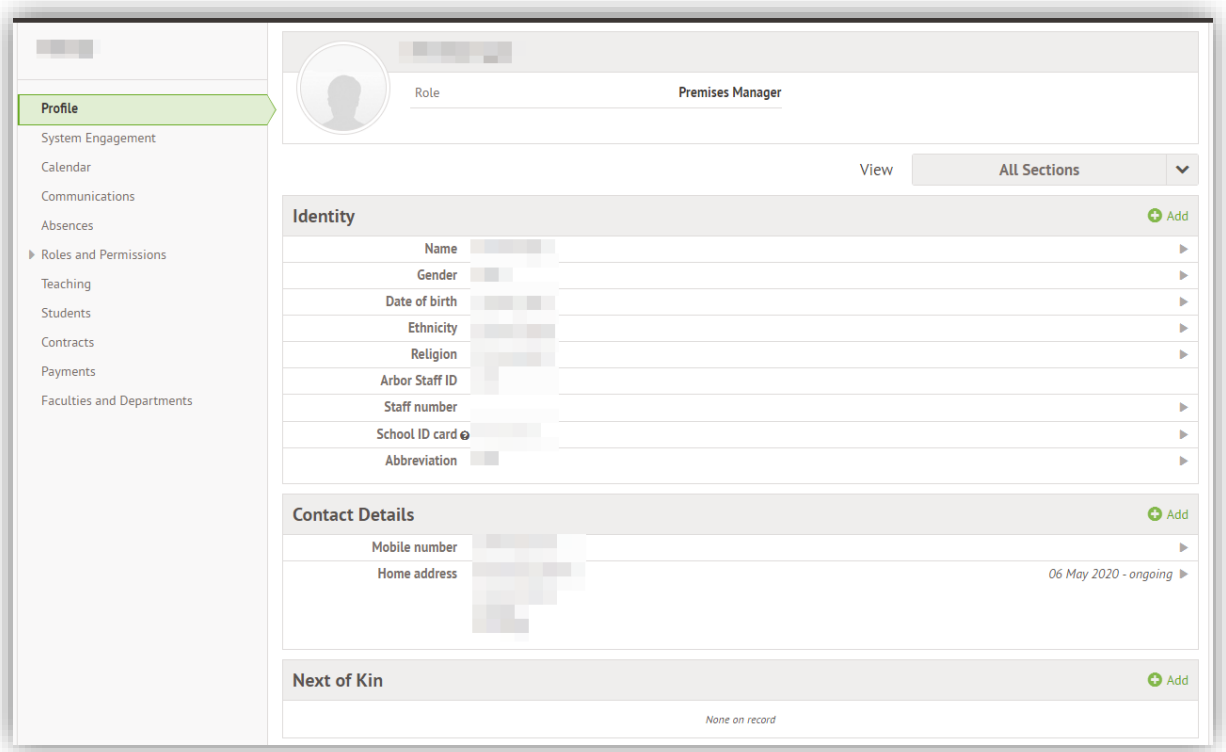
4.1 Staff Basic

Items: staff ID, title, legal first name, preferred first name, legal last name, preferred last name, staff code, roll status, staff type.

Path (MIS): Staff > Select staff > Profile.



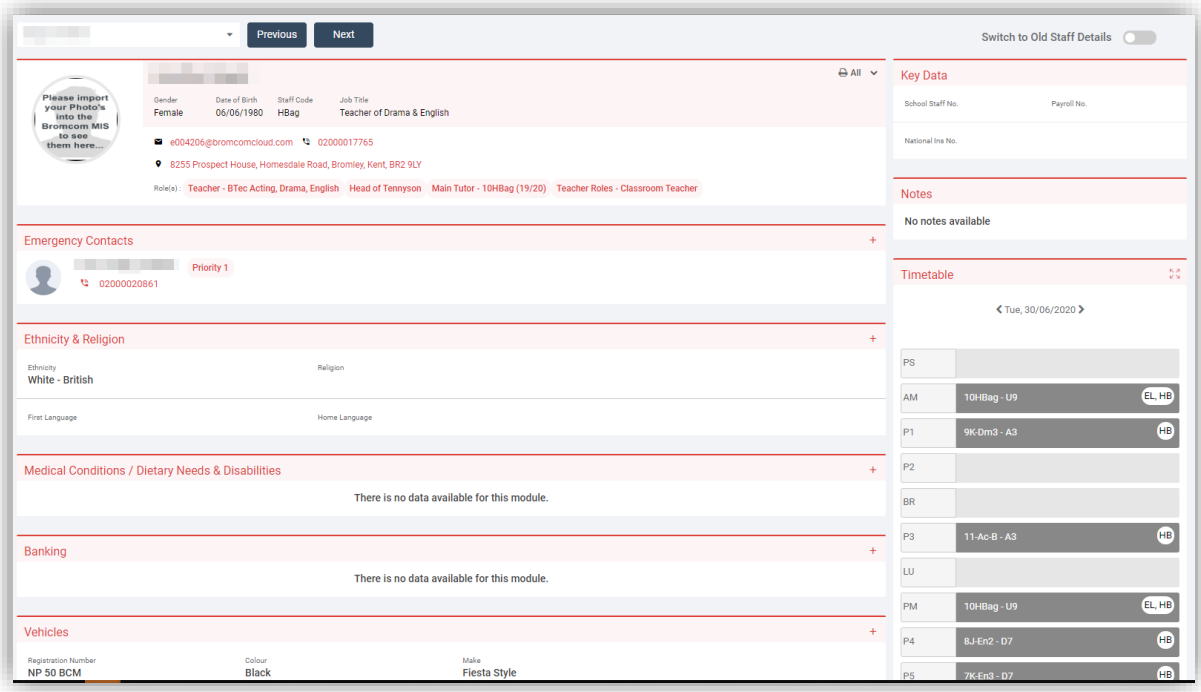
Path (Arbor): School > All staff > Browse staff.

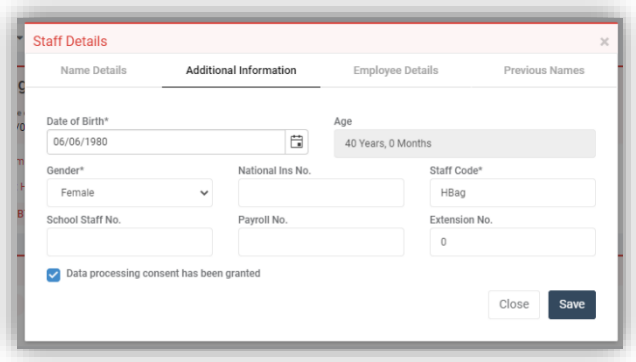


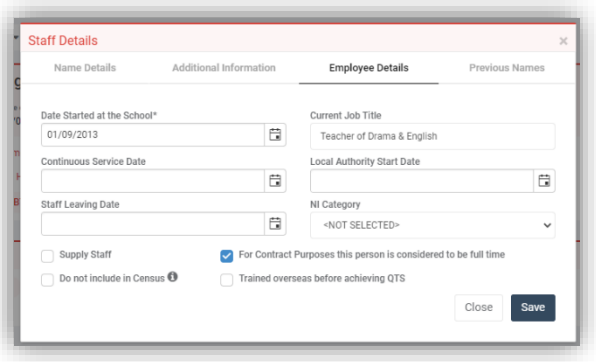
4.2 Staff Sensitive

Items: Staff ID, Gender, Date of birth, Username, Start date, End date, NI number, Person ID, Gender ID, Teacher GTC number, LEA identifier.

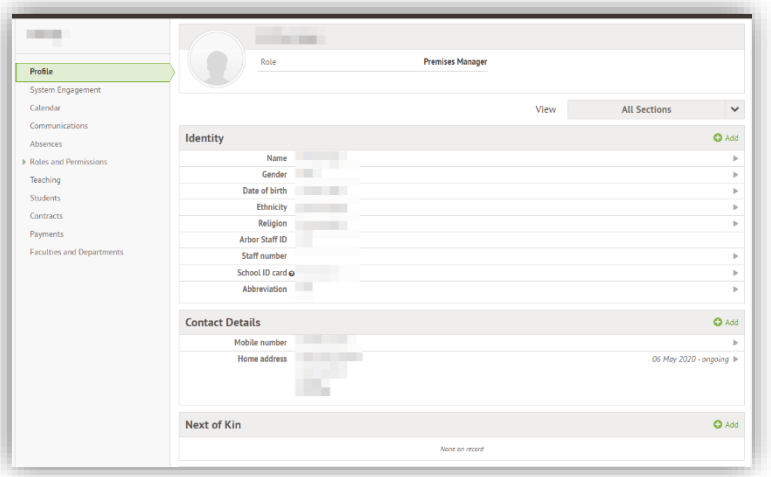
Path (MIS): Staff > Select staff > Profile > Staff details.







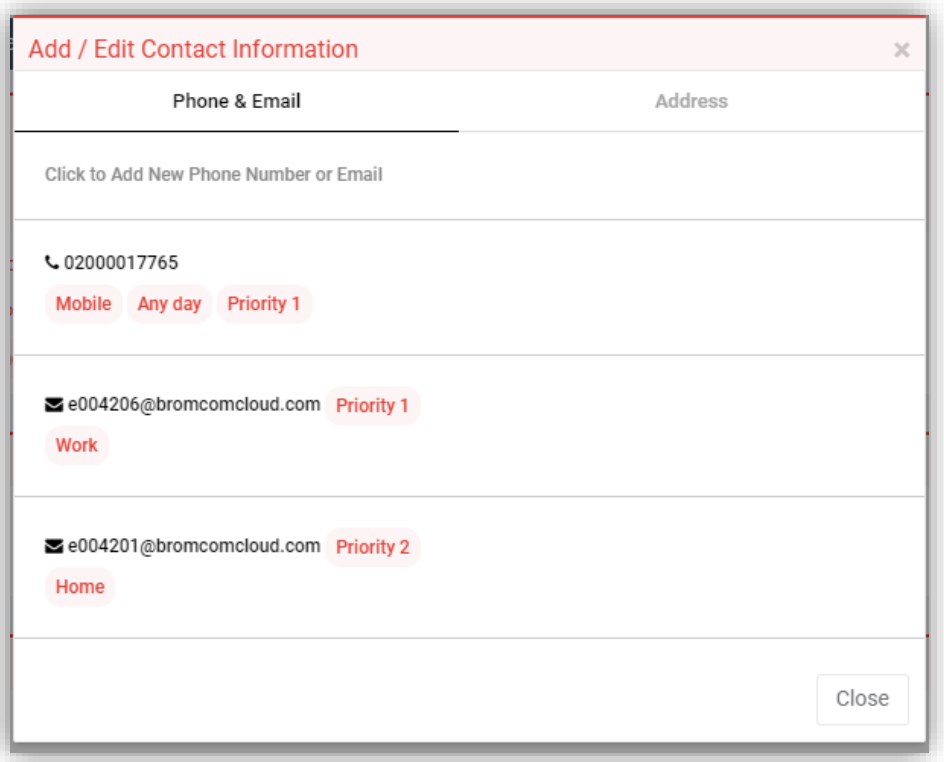
Path (Arbor): School > All staff > Browse staff > Select staff.



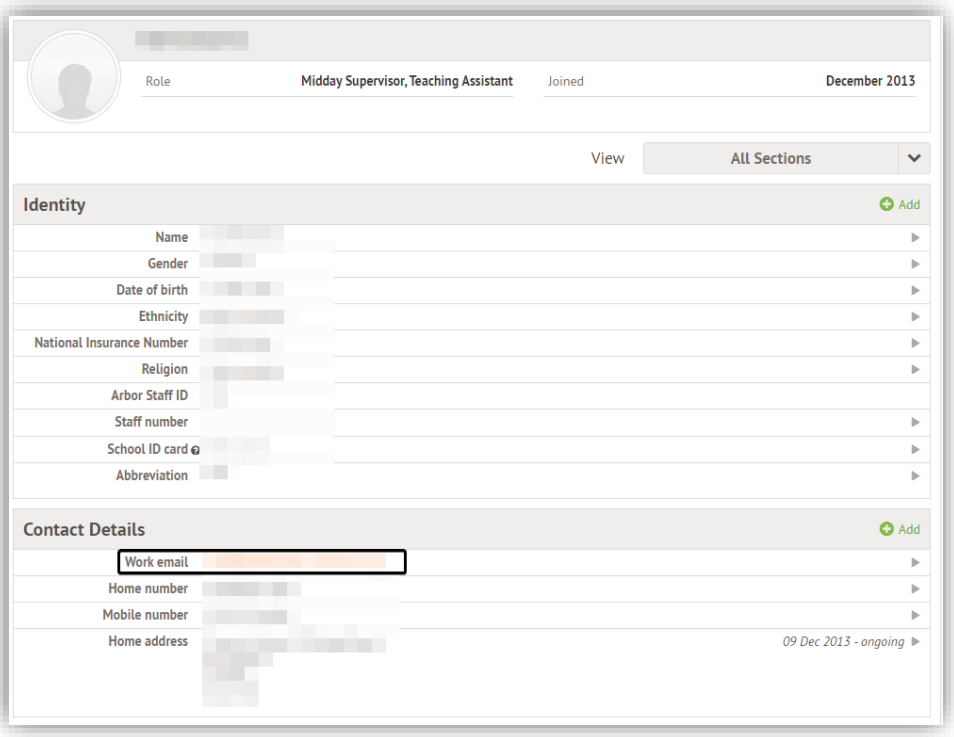
4.3 Staff emails

Items: Staff ID, Primary Email, Secondary Email.

Path (MIS): Staff > Select staff > Profile > Edit staff contact details.



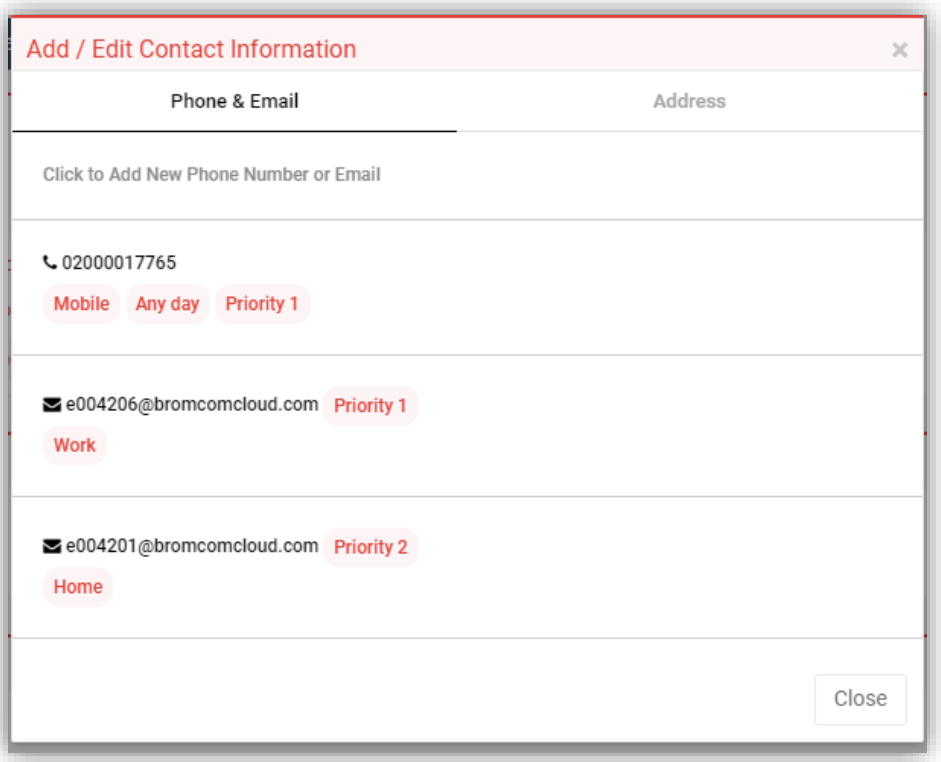
Path (Arbor): School > All staff > Browse staff > Select staff.



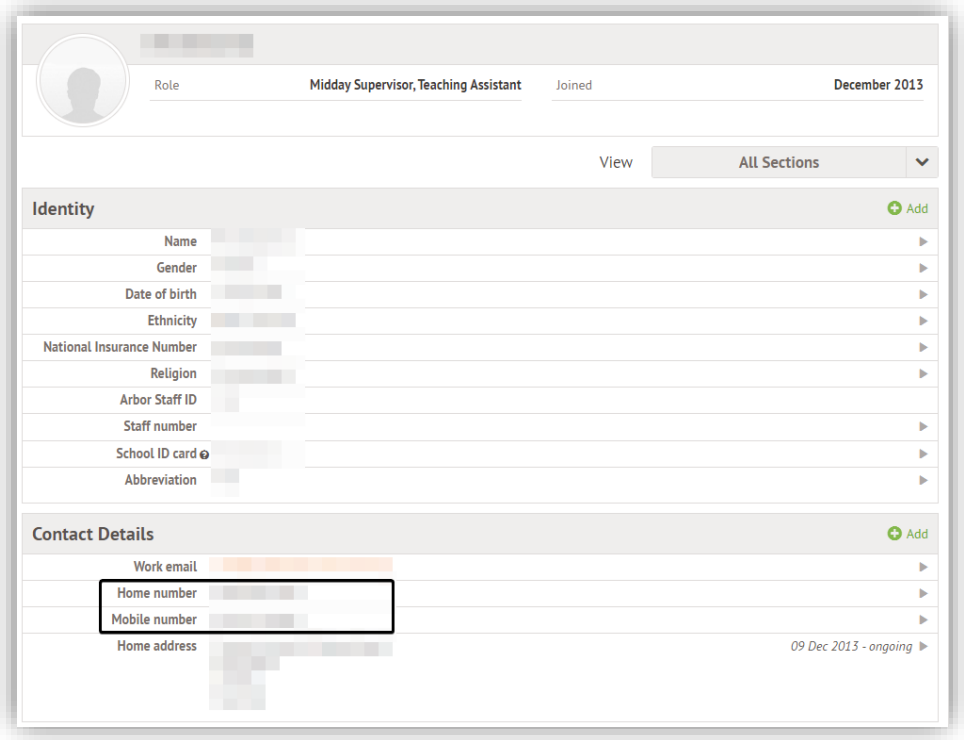
4.4 Staff Phones

Items: Staff ID, Phone number, Phone type.

Path (MIS): Staff > Select staff > Profile > Edit staff contact details.



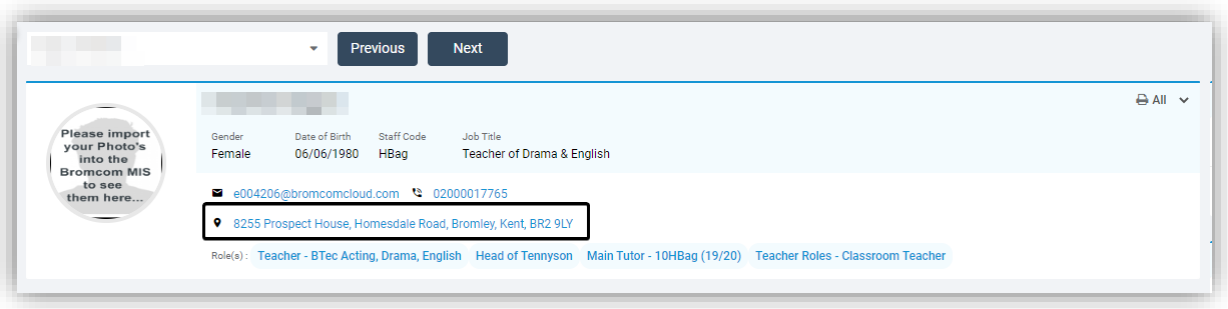
Path (Arbor): School > All staff > Browse staff > Select staff.



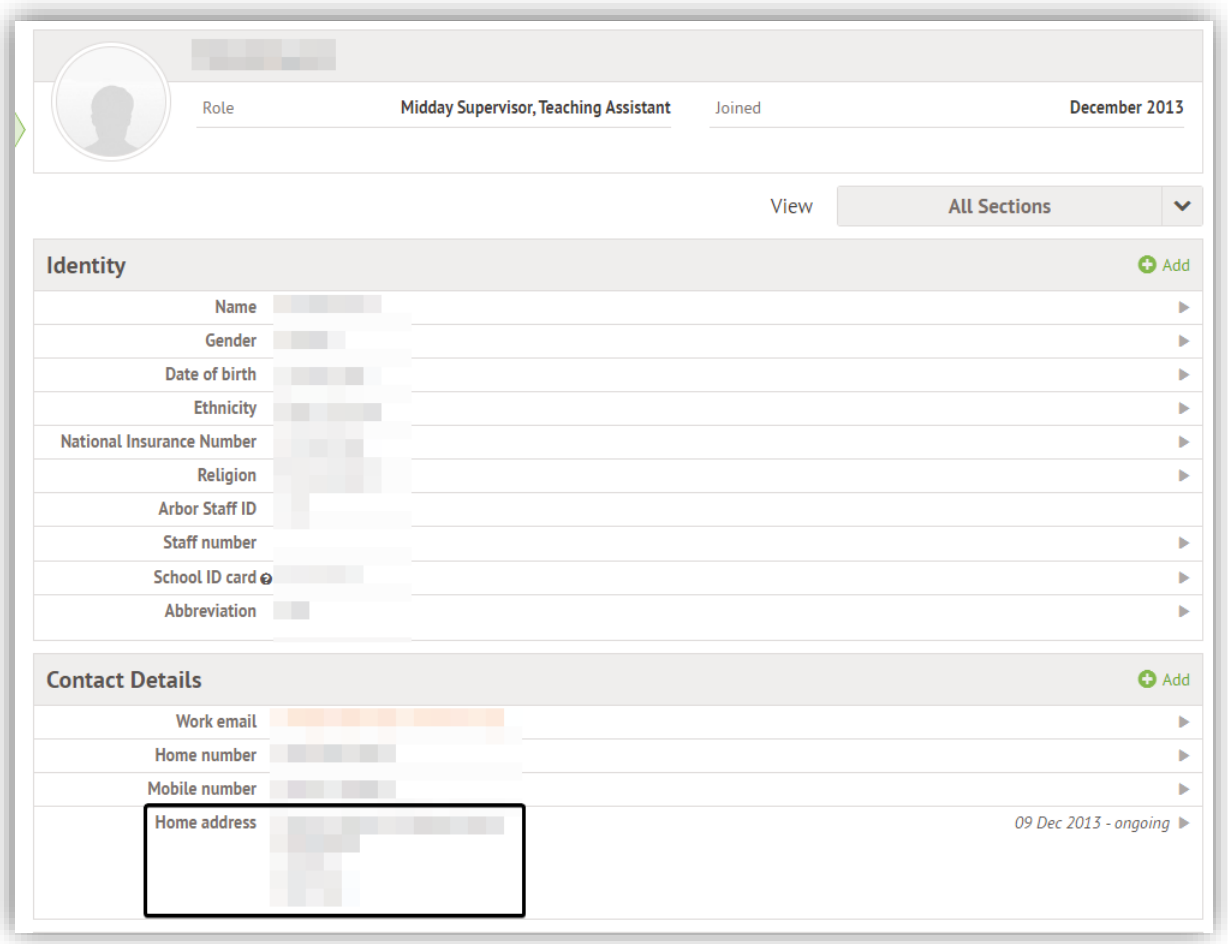
4.5 Staff Addresses

Items: Staff ID, Entity type, Address type, Start date, End date, SAON, PAON, administrative area, locality, street, town, postcode, country, UPRN.

Path (MIS): Staff > Select staff > Profile.



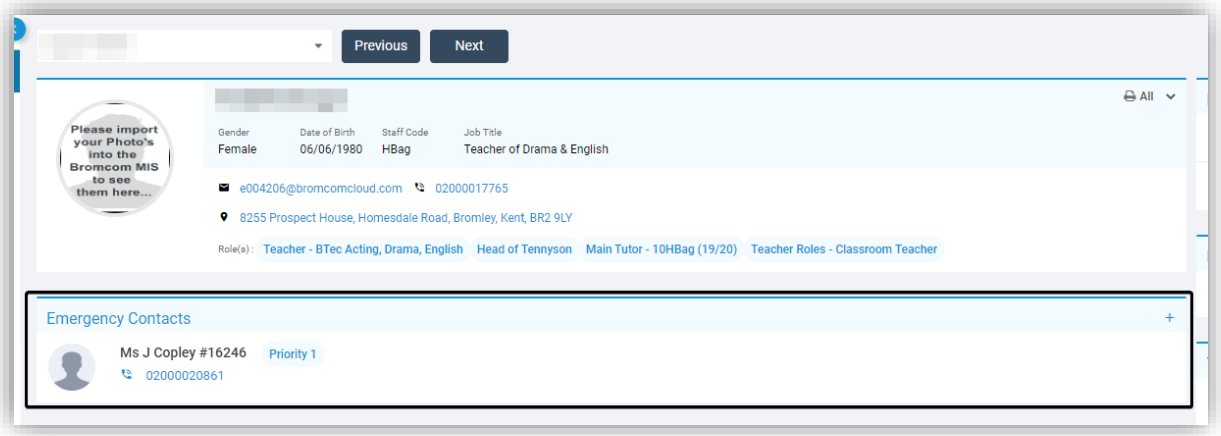
Path (Arbor): School > All staff > Browse staff > Select staff > Contact details.



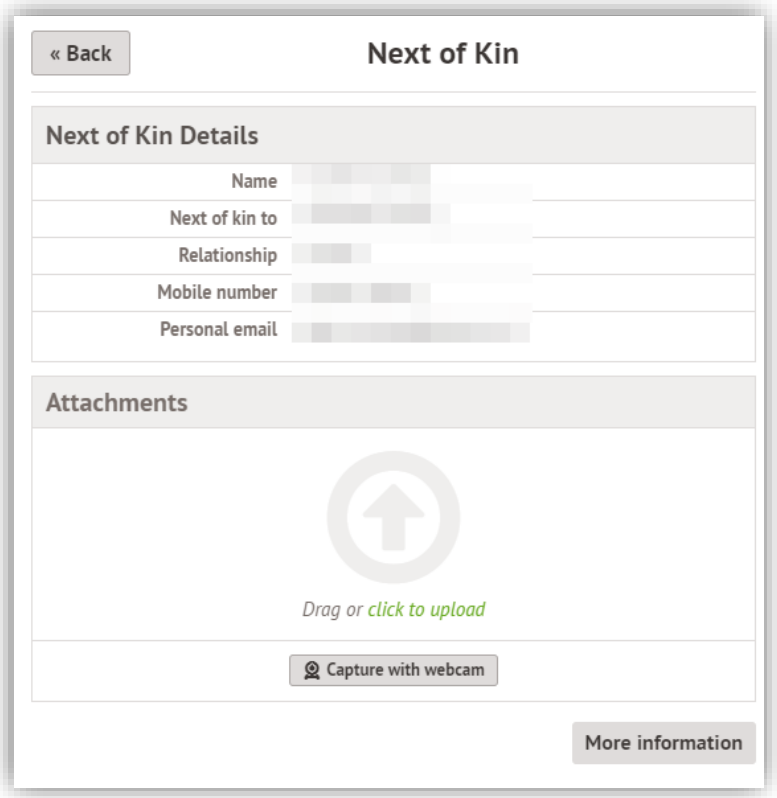
4.6 Staff Contact

Items: Contact ID, first name, middle name, last name, gender, sort order, relationship, relationship code, salutation, title, initials, NI number, DOB, Email.

Path (MIS): Staff > Select staff > Profile > Emergency contacts.



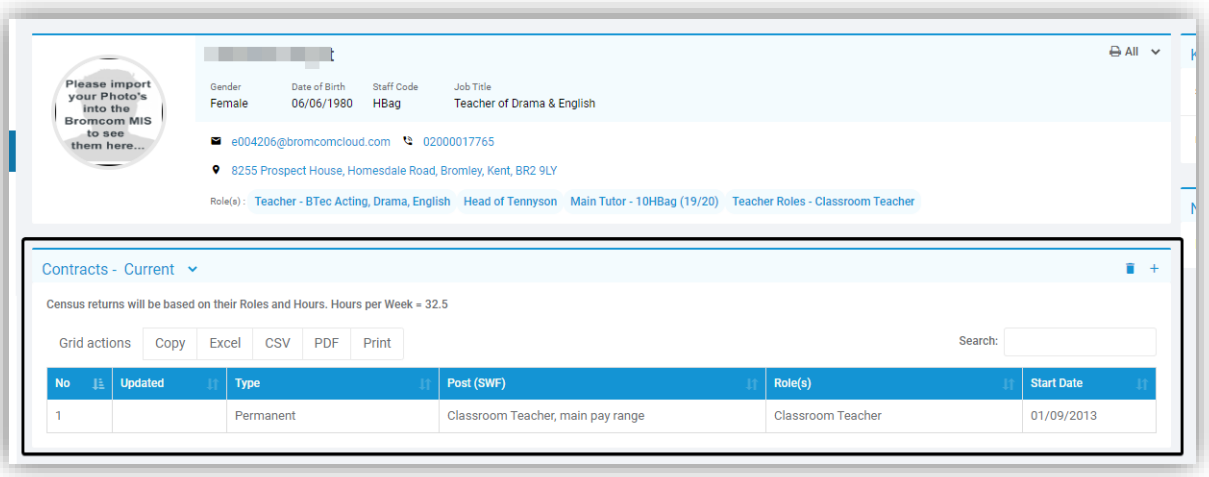
Path (Arbor): School > All staff > Browse staff > Select staff > Next of kin.

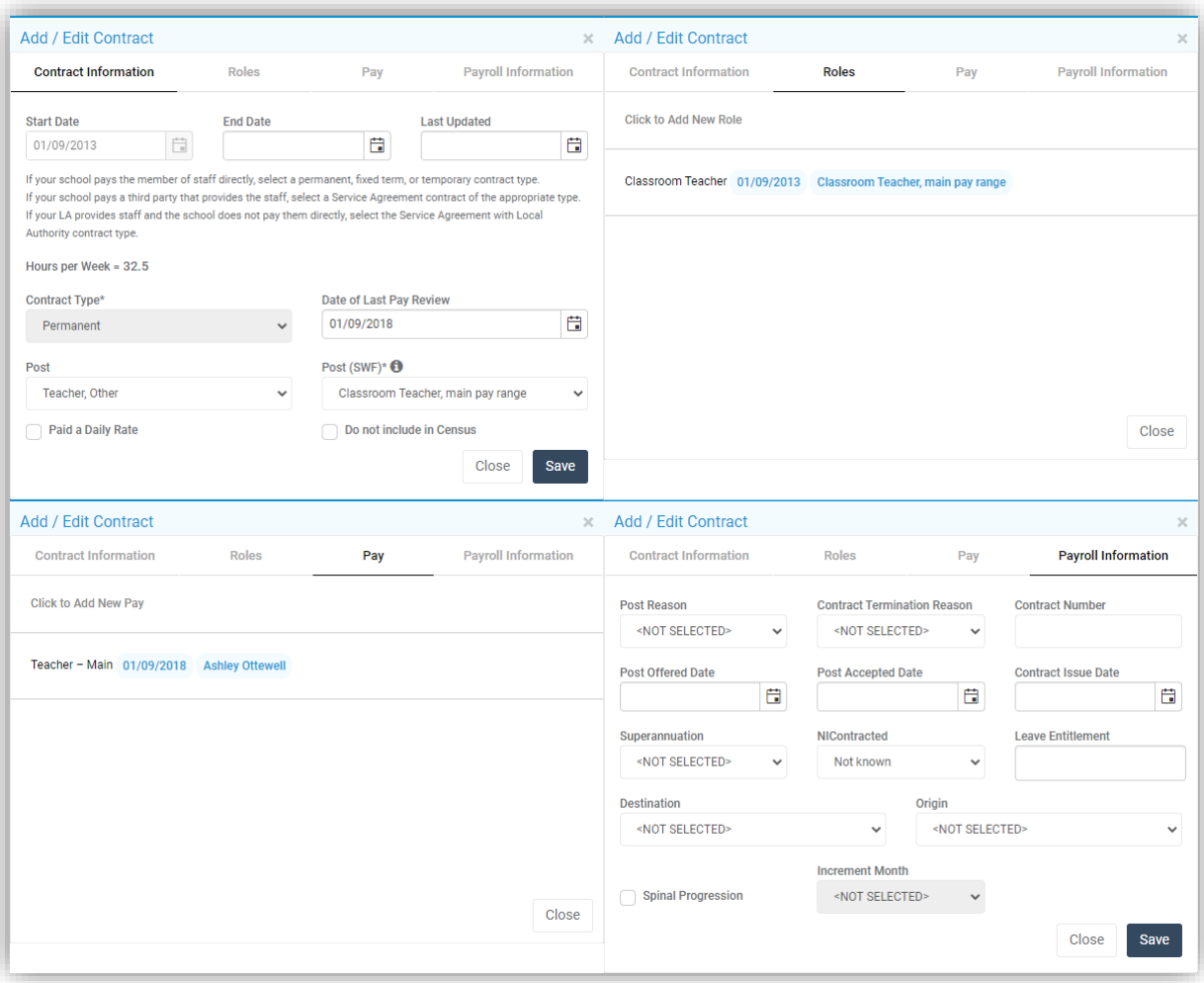


4.7 Staff Contracts

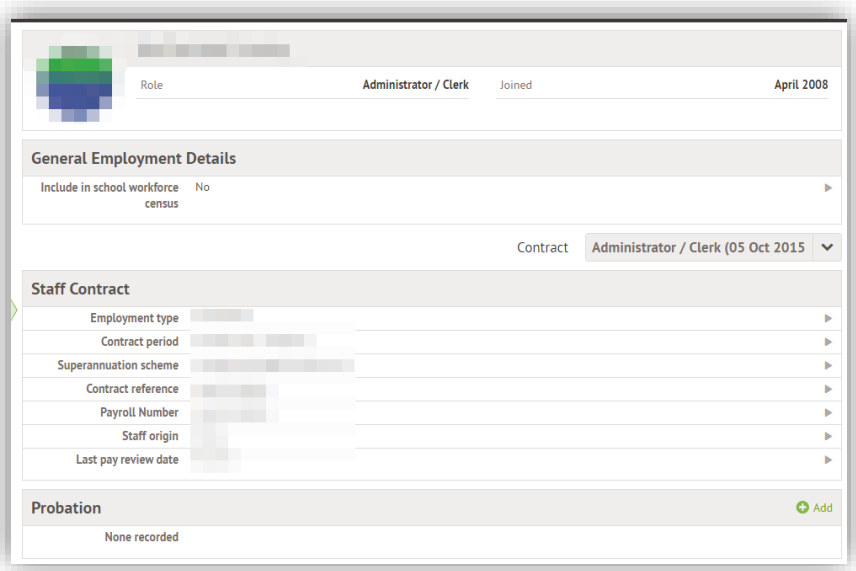
Items: Post type, post reason, post offered date, post accepted date, origin, destination, leaving reason, superannutation scheme name, post end reason, post start date, post end date, contract id, contract type, post, start date, end date, mreview date, arrival date, pay range, pay framework, regional pay range, spine point, min pay, max pay, base pay, daily rate, safe guarded salary.

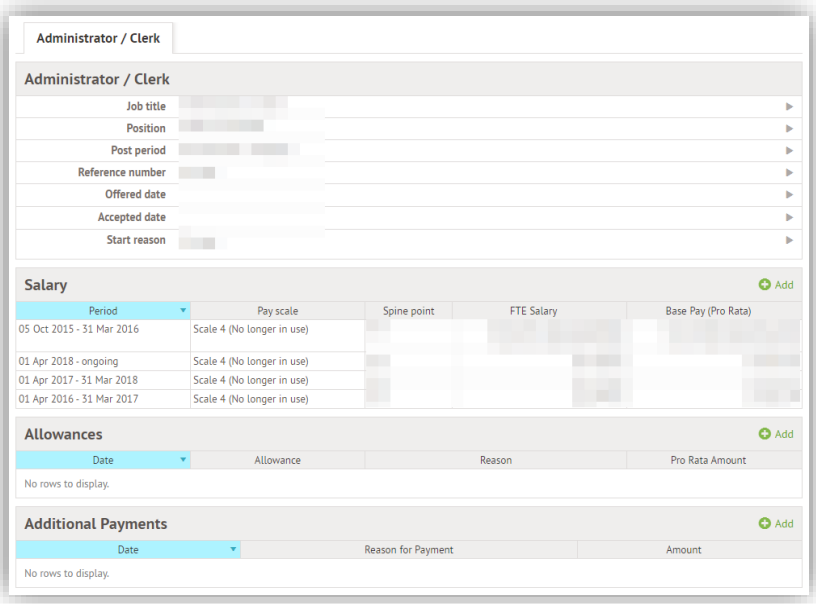
Path (MIS): Staff > Select staff > Contracts.

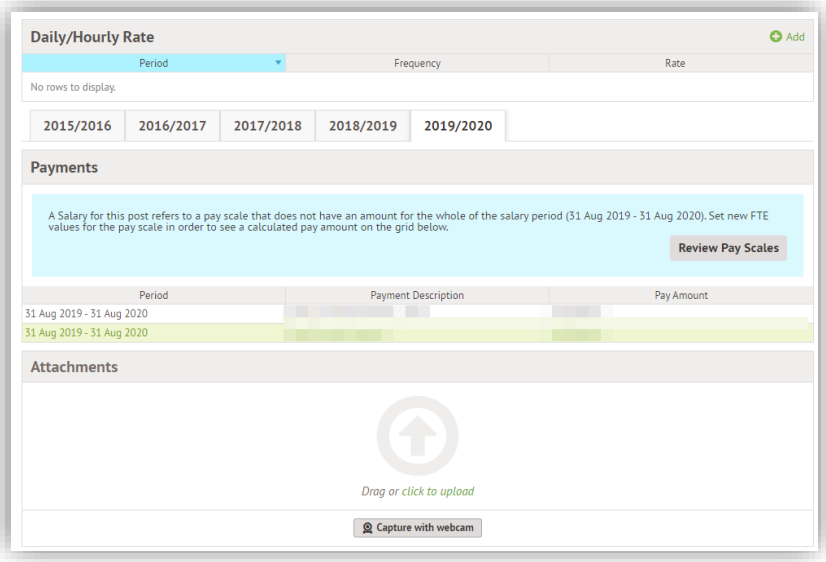




Path (Arbor): School > All staff > Browse staff > Select staff > Contracts.



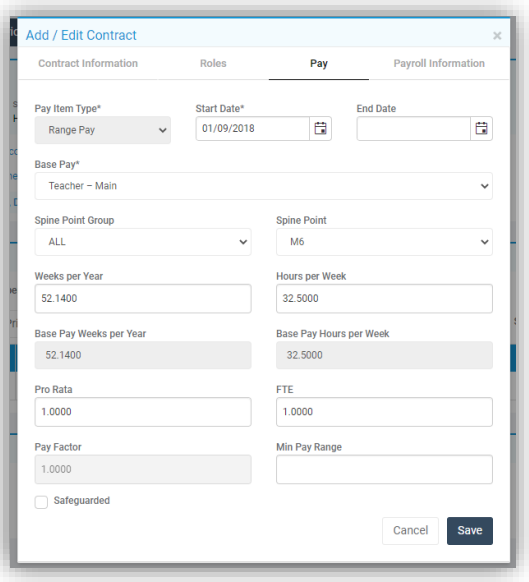




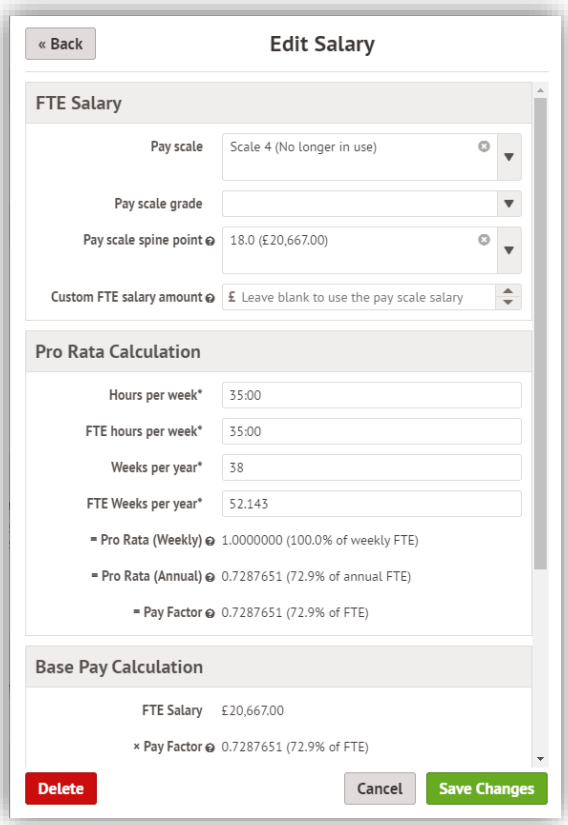
4.8 Staff Contract Salaries

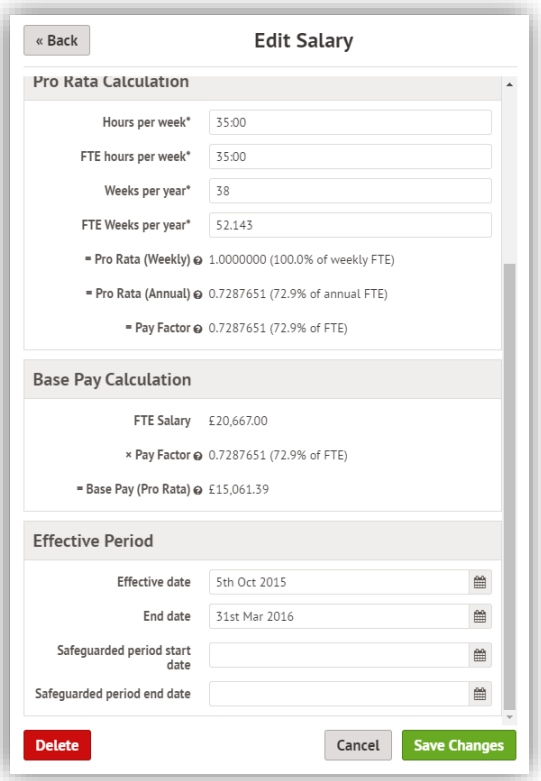
Items: Staff id, contract id, post id, salary id, hours per week, weeks per year, FTE hours per week, FTE weeks per year, start date, end date, pay scale name, salary amount, max salary, spine point code, spine point name, gross salary amount.

Path (MIS): Staff > Select staff > Contracts > Edit > Pay > Edit.



Path (Arbor): School > All staff > Browse staff > Select staff > Contracts > Salary > Edit.

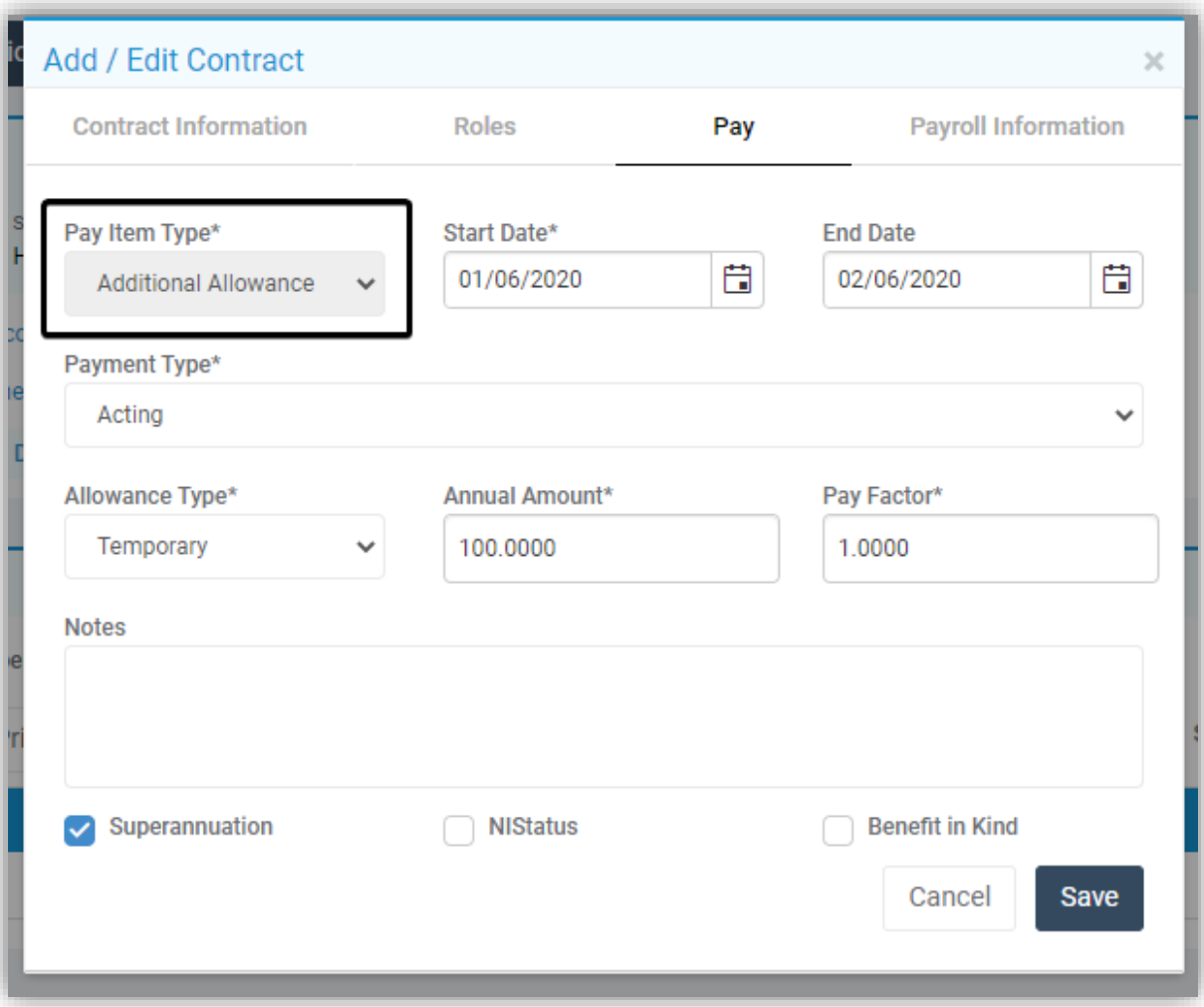




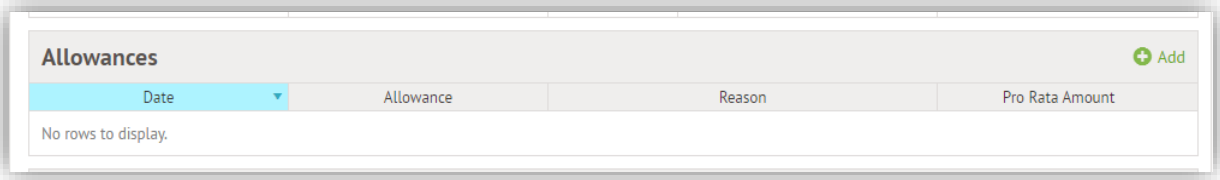
4.9 Staff Contract Allowances

Items: Staff id, contract id, post id, allowance type, allowance code, allowance name, start date, end date, amount, reason.

Path (MIS): Staff > Select staff > Contracts > Edit > Pay > Edit.



Path (Arbor): School > All staff > Browse staff > Select staff > Contracts > Allowances.



4.10: Staff Bank Details
Items: Staff ID, bank name, acc name, acc number, sort code.

4.11: Staff Employment roles
Items: Staff id, employee role, teaching staff, start date, end date.

4.12: Staff Vehicles
Items: staff id, make, model, colour, reg number.

4.13: Staff Previous Names
Items: staff ID, first name, middle name, last name, start date, end date.

4.14: Staff Qualifications
Items: staff ID, qualification code, description, qualification class, date awarded, first code, first name, second code, second name, is verified.

4.15: Staff Training
Items: staff ID, training title.

4.16: Staff Background Checks
Items: staff ID, check type, level, checked date, clearance date, reference number, notes, expired on.

4.17: Staff Absences
Items: staff ID, start date, end date, absence name, notes, working date, working hours, illness category, illness subcategory.

4.18: Staff Statuses
Items: Staff id, workforce return, qualification status, skill status, early years status, HLTA status route code, route name.

4.19: Staff Ethnicity
Items: Staff ID, ethnicity code, nationality code, nationality.

5.1: Contact Phones
Items: contract ID, Post ID, Allowance Type, Allowance code, Allowance Name, start date, end date, amount, reason.

5.2: Contact Addresses
Items: Contact ID, Address type, Start date, End date, SAOJ, PAON, Administrative area, locality, street, town, postcode, country, UPRN.

5.3: Person UDFs
Items: student / staff ID, entity type, UDI description, UDIfield, UDIvalue.

6.1: Year Groups
Items: Year group ID, Name, Description, ncYearGroup, Start date, End date.

6.2: Staff Year Groups
Items: group ID, Staff ID, Start date, End date.

6.3: Student Year Groups
Items: group ID, Student ID, Start date, End date.

6.4: Class Groups
Items: Class ID, Code, Description, Start date, End date.

6.5: Staff Class Group
Items: Class ID, Staff ID, Code, Description, Start date, End date.

6.6: Student Class Group
Items: Class ID, Student ID, Code, Description, Start date, End date.

6.7: Class/Year Memberships
Items: Year ID, Class ID, Start date, End date.

6.8: Report Group
Items: Group ID, Group type, Description, Start date. End date.

6.9: Staff Report Group Memberships
Items: Group ID, Staff ID, Start date, End date.

6.10: Student Report Group Memberships
Items: Group ID, Student ID, Start date, End date.

7.1: Student CTF Attendance History
Items: Attendance ID, Student ID, year, LEA, School name, Estab, Possible, Attended, Authorised, Unauthorised, Start date, marks.

7.2: Attendance Code
Items: code.

7.3: AM/PM Attendance
Items: Student ID, Attendance code, date, lesson date, session, period label, start time, end time.

8.1: Person Medical Events (Student)
Items: Student id, code, description, event name, event description.

8.2: Person Medical Events (Staff)
Items: Staff Id, code, description, event name, event description.

8.3: Doctor Surgeries
Items: Surgery ID, name, Doctor ID, title, First name, Middle name, Last name, DOB, number type, address type, start date, end date, SAON, PAON, admin area, locality, street, town, postcode, country, UPRN.

8.4: Areas not in scope

Please note that Bromcom does not know all functionality of the Arbor application, therefore cannot provide an exhaustive list of items not included in the scope of the migration. Areas known to be out of scope are:

- Exam Results
- Post 16 Learning Aims
- Courses
- Exam Module (Sesson, Basedate, Entries, Candidates, UCI, Access Arrangements, Seating Plans)
- Assessment models and templates.
- Custom reports.
- User accounts credentials and roles are not migrated
- Roles and permissions.
- User defined fields.
- Governors.
- Volunteer staff.
- Timetable Cover and Non-contact codes
- Payment Financial Groups.
- Fees/billing.
- EMA.
- Interventions.
- CTF/ATF/Census documents.
- Profiles.
- School Diary records (except school holidays).
- Third Party Credentials and Permissions